



Police Committee

Date: FRIDAY, 7 DECEMBER 2012
Time: 10.30am
Venue: COMMITTEE ROOMS, WEST WING, GUILDHALL
Members: Henry Pollard (Chairman)
Simon Duckworth (Deputy Chairman)
Deputy Douglas Barrow
Mark Boleat
Bob Duffield
Alderman Alison Gowman
Brian Harris
Deputy Keith Knowles
Alderman Ian Luder
Helen Marshall
Deputy Joyce Nash
Don Randall
Deputy Richard Regan

Enquiries: Gregory Moore
tel. no.: 020 7332 3113
gregory.moore@cityoflondon.gov.uk

Lunch will be served for Members in the Guildhall Club at the rising of the Committee

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING**
3.
 - a) **MINUTES**
To agree the public minutes and summary of the meeting held on 2 November 2012 (copy attached).

For Decision
(Pages 1 - 6)
 - b) **PROFESSIONAL STANDARDS AND COMPLAINTS SUB-COMMITTEE MINUTES**
To receive the public minutes and summary of the meeting held on 2 November 2012 (copy attached).

For Information
(Pages 7 - 10)
 - c) **PERFORMANCE AND RESOURCE MANAGEMENT SUB-COMMITTEE MINUTES**
To receive the public minutes and summary of the meeting held on 14 November 2012 (copy attached).

For Information
(Pages 11 - 14)
 - d) **OUTSTANDING REFERENCES**
Report of the Town Clerk (copy attached).

For Information
(Pages 15 - 16)
4. **STANDARD ITEM ON THE SPECIAL INTEREST AREA SCHEME**
 - a) **Community Engagement Update** (Pages 17 - 24)
 - b) **Standard Item on Equality Diversity and Human Rights (EDHR)**
 - c) **Any Other Special Interest Area Updates**
5. **APPOINTMENT OF EXTERNAL MEMBERS**
Report of the Town Clerk (copy attached).

For Decision
(Pages 25 - 40)
6. **POLICE PROPERTY ACT FUND**
Report of the Town Clerk (copy attached).

For Decision
(Pages 41 - 48)

7. **INSPECTION OF CITY OF LONDON POLICE CUSTODY SUITES**
Report of the Commissioner (copy attached).
For Information
(Pages 49 - 76)

8. **ROAD SAFETY: CASUALTIES AND COLLISIONS**
Report of the Commissioner (copy attached).
For Information
(Pages 77 - 102)

9. **BUDGET MONITORING SECOND QUARTER 2012/13**
Report of the Commissioner (copy attached).
For Information
(Pages 103 - 108)

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

12. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
13a	3
13b	1,2 & 5
13c	4
14	7
15	3
16	3

Part 2 - Non-Public Agenda

13. a) **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 2 November 2012 (copy attached).
For Information
(Pages 109 - 112)

b) **PROFESSIONAL STANDARDS AND COMPLAINTS SUB-COMMITTEE MINUTES**
To receive the non-public minutes of the meeting held on 2 November 2012 (copy attached).
For Information
(Pages 113 - 116)

c) **PERFORMANCE AND RESOURCE MANAGEMENT SUB-COMMITTEE
MINUTES**

To receive the non-public minutes of the meeting held on 14 November 2012
(copy attached).

For Information
(Pages 117 - 118)

14. **COMMISSIONER'S UPDATES**

Commissioner to be heard.

For Information

15. **UPDATE ON SPONSORSHIP, INCOME GENERATION AND OTHER ADDITIONAL
FUNDING**

Report of the Commissioner (copy attached).

For Information
(Pages 119 - 130)

16. **POLICE UNIFORMS - PROCUREMENT PROPOSALS**

Report of the Commissioner (copy attached).

For Decision
(Pages 131 - 138)

17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**

POLICE COMMITTEE

FRIDAY, 2 NOVEMBER 2012

**Minutes of the meeting of the POLICE COMMITTEE held at GUILDHALL, EC2
on FRIDAY, 2 NOVEMBER 2012 at 11.30am**

Present

Members:

Henry Pollard (Chairman)
Simon Duckworth (Deputy Chairman)
Deputy Douglas Barrow
Mark Boleat
Bob Duffield
Alderman Alison Gowman
Brian Harris
Deputy Keith Knowles
Alderman Ian Luder
Helen Marshall
Deputy Joyce Nash
Don Randall
Deputy Richard Regan

Officers

John Barradell	- Town Clerk & Chief Executive
Alex Orme	- Town Clerk's Department
Ignacio Falcon	- Town Clerk's Department
Gregory Moore	- Town Clerk's Department
Chris Bilisland	- Chamberlain
Steve Telling	- Chamberlain's Department
Peter Young	- City Surveyor's Department
Will Wright	- City Surveyor's Department

City of London Police

Adrian Leppard	- Commissioner
Ian Dyson	- Assistant Commissioner
Eric Nisbett	- Director of Corporate Services
Steve Head	- Temporary Commander, Economic Crime
Hayley Williams	- Secretariat Manager

1. APOLOGIES

There were none.

2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING

There were none.

3a. **MINUTES**

The public minutes and summary of the meeting held on 14 September 2012 were approved and agreed as a correct record.

MATTERS ARISING

(1) **MOPAC Challenge Appointment** (p4) – The Town Clerk advised that further information had been sought but was yet to be received. The Deputy Chairman added that he had recently been appointed Chairman of MOPAC and the Metropolitan Police Service's Audit Panel and offered to pursue a response on behalf of the Committee.

(2) **Strategic Policing Requirement** (p4) – The Chairman noted that regard to this requirement would be included in the forthcoming policing plan, and thanked Members for their attendance and input at the recent policing plan workshop meeting.

3b. **PERFORMANCE AND RESOURCE MANAGEMENT SUB-COMMITTEE MINUTES**

The public minutes and summary of the meeting held on 5 September 2012 were received.

The Town Clerk drew Members' attention to two amendments to the minutes to reflect that Kenneth Ludlam had been in attendance and that Ian Dyson had been appointed Assistant Commissioner by the date of the meeting.

3c. **ECONOMIC CRIME BOARD MINUTES**

The public minutes and summary of the meeting held on 14 September 2012 were received.

3d. **OUTSTANDING REFERENCES**

The Committee received a report of the Town Clerk highlighting those outstanding actions identified in the minutes from previous meetings.

4a. **COMMUNITY ENGAGEMENT UPDATE**

The Committee received a report of the Commissioner providing an update on recent community engagement activities, community priorities and forthcoming events.

In response to a Member's query about the role of Behaviour Detection Officers, the Assistant Commissioner explained that these officers acted as part of operations to spot suspicious behaviour or evasive action from individuals in the face of a visible policing presence. This tactic had worked well in operations on the London Underground system and accordingly had been extended and developed to play a role in counter-terrorism tactics.

RECEIVED.

4b. **EQUALITY DIVERSITY AND HUMAN RIGHTS (EDHR) UPDATE**

The Committee received a report of the Commissioner updating Members on the current position in respect of EDHR and the implementation of the recommendations made by the Lokahi report.

The Assistant Commissioner thanked the Lead Member for EDHR for her invaluable contribution to date and expressed his satisfaction at the progress which was beginning to be made. He advised that some of the Lokahi recommendations had already been implemented and that he was confident all would be implemented by the end of the current financial year.

RECEIVED.

5. **BEGGING IN THE CITY OF LONDON**

The Committee received a report of the Commissioner concerning begging in the City of London and setting out the Force's response to the issue.

The Chairman thanked the Commissioner for the detailed report and advised that he had asked for it to be circulated to the Safer City Partnership, where it was hoped further progress could be made in tackling this issue.

The Assistant Commissioner gave assurances that the Force recognised the Committee's concerns around begging and that it would feature in next year's Policing Plan. He also outlined the steps which had been taken in combatting the issue so far, which achieved a balance of light-touch and robust approaches.

RECEIVED.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
Standards Regime: Action Taken Under Urgency Procedures

The Town Clerk informed the Committee of action taken in accordance with Standing Order No. 41(a) to agree the adoption of a new Code of Conduct for Members for recommendation to the Court of Common Council.

Public Order Training

The Town Clerk advised that a visit to the Metropolitan Police Specialist Training Centre at Gravesend had been arranged for 25th January 2013, for Members to witness the public order training undertaken by police officers. Further information would be circulated via e-mail to the Committee in due course, with any interested Member asked to let the Town Clerk know so that arrangements could be made.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED: - That under Section 100 A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act as follows:-

Item No	Exempt Paragraphs
9a	3

9b	4
9c	3
9d	7
10	7
11	3
12	3
13	4
16	2

9a. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 14 September 2012 were approved.

9b. **PERFORMANCE AND RESOURCE MANAGEMENT SUB-COMMITTEE MINUTES**

The non-public minutes of the meeting held on 5 September 2012 were received.

9c. **ECONOMIC CRIME BOARD MINUTES**

The non-public minutes of the meeting held on 14 September 2012 were received.

9d. **LEADERSHIP TEAM MEETING NOTES**

The notes of the meeting held on 3 September 2012 were received.

10. **COMMISSIONER'S UPDATES**

The Commissioner was heard concerning on-going and successful operations undertaken by the City of London Police.

11. **POLICE ACCOMMODATION STRATEGY: GATEWAY 3 - OUTLINE OPTIONS APPRAISAL**

The Committee considered a joint report of the Commissioner and the City Surveyor concerning proposals for future accommodation for the Force.

12. **NHS COMMISSIONING OF POLICE RELATED HEALTHCARE**

The Committee considered a report of the Commissioner concerning the proposed transfer of commissioning responsibility for Police related healthcare from the Home Office to the National Health Service.

13. **CITY FIRST UPDATE**

The Committee received a report of the Commissioner providing an update on progress made to date with the City First Change Programme.

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There was one question.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were none.

16. **CONFIDENTIAL MINUTE**

The confidential minutes of the meeting held on 14 September 2012 were approved.

The meeting ended at 12.50pm

Chairman

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THE POLICE PROFESSIONAL STANDARDS AND COMPLAINTS SUB COMMITTEE

FRIDAY, 2 NOVEMBER 2012

Minutes of the meeting of the POLICE PROFESSIONAL STANDARDS AND COMPLAINTS SUB COMMITTEE held at Guildhall, EC2, on FRIDAY 2 NOVEMBER 2012 at 10.15am.

Present:

Members:

Deputy Joyce Nash (Chairman)
Alderman Alison Gowman
Brian Harris
Vivienne Littlechild
Helen Marshall
Richard Regan

Officers:

Alex Orme
Ignacio Falcon

} Town Clerk's Office

City of London Police

Ian Dyson
Hayley Williams

Assistant Commissioner
Secretariat Manager

1. APOLOGIES

There were none.

2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

There were none.

3. MINUTES

The public minutes and summary of the meeting held on 11 July 2012 were agreed.

4. QUESTIONS

There were none

5. URGENT ITEMS

There were none.

6. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds

that they involved the disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
7	1, 2 & 5
8	1
9	1
10	1
11	-

SUMMARY OF ITEMS CONSIDERED WHILST THE PUBLIC WERE EXCLUDED

7. NON-PUBLIC MINUTES

The non-public minutes of the meeting held on 11 July 2012 were agreed, subject to word 'preoccupied' being replaced for the word 'concerned' under Item 11 (p.7).

8. EMPLOYMENT TRIBUNAL CASES

The Committee received a report of the Comptroller & City Solicitor.

9. STANDARD ITEM ON PROFESSIONAL STANDARDS ACTIVITY

The Committee considered reports on Professional Standards activity for the period 1 July 2012 to 30 September 2012, as follows:-

(a) **Statistical Information (for the period 1 July 2012 to 30 September 2012)**

The Sub-Committee received a report of the Commissioner of Police.

(b) **Organisational Learning Forum**

The Sub-Committee received a report of the Commissioner of Police.

(c) **Complaints Information Bulletin**

The Sub-Committee received a report of the IPCC.

(d) **Summary of Cases**

(e) **Misconduct Hearings**

The Sub-Committee noted that there were no Misconduct hearings dealt with during the period.

(f) **Misconduct meetings**

The Sub-Committee noted that there were no Misconduct meetings dealt with during the period.

(g) **Conduct and Complaint Cases**

The Sub-Committee received a report of the Commissioner of Police.

10. QUESTIONS

There were three questions considered whilst the public were excluded.

11. URGENT ITEMS

There were none.

The meeting closed at 11.30 am.

CHAIRMAN

Contact Officer: Iggi Falcon

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POLICE PERFORMANCE AND RESOURCE MANAGEMENT SUB COMMITTEE

14 November 2012

**Minutes of the meeting of the POLICE PERFORMANCE AND RESOURCE
MANAGEMENT SUB COMMITTEE held at Guildhall, EC2 on Wednesday, 14
November 2012 at 11 am.**

Present

Members

Deputy Doug Barrow (Chairman)
Deputy Keith Knowles
Kenneth Ludlam
Don Randall

Officers

Neil Davies	Head of Corporate Performance and Development
Alex Orme	Senior Policy Officer
Ignacio Falcon	Policy Officer
Suzanne Jones	Business Support Director
Steve Telling	Chief Accountant

City of London Police

Ian Dyson	Assistant Commissioner
Eric Nisbett	Director of Corporate Services
Hayley Williams	Secretariat Manager

1. APOLOGIES

Apologies were received from Bob Duffield.

2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

There were none.

3. MINUTES

The public minutes and summary of the meeting held on 5 September 2012 were agreed.

Matters Arising

(p.2) Business Continuity Audit Exercise - The Assistant Commissioner confirmed that the next exercise was scheduled to be held on 10 December 2012.

4. PERFORMANCE AGAINST TARGETS FOR THE POLICING PLAN 2012-15 – SECOND QUARTER 2012/13

The Sub-Committee considered a report of the Commissioner detailing the Force's performance against the Policing Plan targets for the first and second quarters of 2012/13. Out of 18 targets, three had an 'amber' status.

There was a general discussion about factors that might have impacted on performance until the end of quarter 2, including the London 2012 games. Members also showed interest on the introduction of new shift patterns as part of the City First changes.

Joint CoLP and CoL initiatives to address issues relating to the increase in Night Time Economy were also discussed.

Members proceeded to make specific comments about the targets, as follows:-

Target 11- Victim-based violent crime – The target was expected to be back in 'green' by the end of quarter 3, seeing that the comparable period had experienced high levels in 2011-12.

Target 13 – Road collisions – Members expressed some concern over the Force's capacity to influence performance in this area. The Assistant Commissioner recognised the challenge, although he drew attention to the improving performance in the area (the target had been missed in the past).

RESOLVED – That the report be received and its contents noted.

5. HUMAN RESOURCES MONITORING INFORMATION APRIL 2012 – MARCH 2012

The Sub-Committee considered a report of the Commissioner setting out the Force's Human Resources monitoring data for the period April – September 2012.

There was a general debate about factors which might lead to low levels of staff morale, and whether these related to local (City First, etc.) or national changes (pension, Winsor review, etc.).

On a more specific issue, the Assistant Commissioner explained that the rise of fixed-terms contracts related to some funding streams, particularly in the Economic Crime Directorate, not being guaranteed in the long-term.

RESOLVED – That the report be received and its contents noted.

6. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were none.

7. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were none.

8. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involved the disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
9 – 11	4

ITEMS CONSIDERED WHILST THE PUBLIC WERE EXCLUDED

9. NON-PUBLIC MINUTES

The non-public minutes of the meeting held on 5 September were agreed.

10. BUDGETED WORKFORCE

The Sub-Committee received a report of the Commissioner.

11. CITY FIRST CHANGE PROGRAMME

The Sub-Committee received a report of the Commissioner.

12. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were none.

13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were none.

The meeting closed at 12 noon

CHAIRMAN

Contact Officer: Iggi Falcon
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POLICE COMMITTEE

FRIDAY, 2 NOVEMBER 2012

OUTSTANDING REFERENCES

Meeting date & Reference	Action	Owner	Status
11/07/2012 Item 3, matters arising	Cyclists in the City - Report	Assistant Commissioner	Completed Report on agenda 7/11/2012
11/07/2012 Item 23	To present an ECIS funding model to a future meeting	Director of Corporate Services	Pending
14/09/2012 Item 7	To seek further information on MOPAC Challenge	Town Clerk	Pending Information sought, not yet received
14/09/2012 Item 11	To explore possibility of altering fees/charges in line with local hotels	Director of Corporate Services	Pending Officers assigned task, work progressing

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Committee: Police	Date: 7 th December 2012
Subject: Community Engagement Update	Public
Report of: Commissioner of Police POL 78/12	For Information
<p><u>Summary</u></p> <p>This report contains details of engagement since the previous Community Engagement report was presented to your Committee.</p> <p>Wards Officers continue to identify and deal with issues caused by rough sleeping and begging and a problem solving approach including designing out popular areas is proving successful including providing gates at the Byward Street underpass. The force continues to focus on begging, and evidence gathering to support applications for anti-social behaviour orders.</p> <p>A resolution to the ongoing problems around anti-social behaviour linked to licensed premises in Carter Lane appears to be imminent with the withdrawal of the appeal against the Licensing Committee review for one bar and ongoing dialogue with the premises owners. A recent Pubwatch meeting has provided some useful crime reduction advice for licensees in the run up to Christmas to deal with opportunistic acquisitive crime.</p> <p>The Counter Terrorism Security Advisors continue to provide briefings to businesses together with the monthly Operation Griffin days. The recently reported Centre for the Protection of the National Infrastructure (CPNI) pilot is due to start and Ward staff have provided key engagement with local businesses to explain the initiative.</p> <p>In relation to hard to reach groups, the Force hosted & organised a football tournament involving young people from all the City estates, which proved to be a popular and well attended event providing some quality time with the youth community. Work continues to raise awareness regarding Hajj Fraud and is engaging with communities that may be affected by this type of fraud.</p> <p>The Police together with Corporation of London and relevant NHS Trust will be discussing at strategic level, measures to prevent/reduce the number of suicides within the City of London.</p>	

City of London Police (CoLP) together with MPS has coordinated awareness through 'Hotelwatch' of the recent crimes targeting tourists.

Further Wards concerns are detailed at Appendix A.

Recommendations

It is recommended that this report be received and its contents noted.

Main Report

Section A - Residential Engagement

1. As a result of complaints from the Community regarding the underpass at Byward Street, extensive consultation with Transport for London (TfL) and the City of London Corporation took place and as a result, the underpass now has gates which are closed at night preventing rough sleepers entering and causing a nuisance. Discussions are due to start in relation to the Aldgate underpasses, on the Tower Hamlets side, where many rough sleepers meet and sleep and cause problems through urination and other anti-social behaviour. There is current dialogue between Police the City of London Corporation and Tower Hamlets to either have this area closed or gated during the hours of darkness.
2. Several meetings have taken place between stakeholders with an interest in anti social behaviour. These meetings have highlighted several individuals who police are actively collating intelligence about, with a view to applying for anti-social behaviour orders (ASBOs). As a result of these meetings, the Wards staff have highlighted several individuals who persistently beg causing nuisance in the community. In the run up to Christmas, Wards staff will actively target these individuals.
3. A meeting was held with specific licensed premises owners in Carter Lane to discuss ongoing issues around anti social behaviour reported by residents. One bar was taken to review by the City of London Police and The City of London Corporation, after extensive evidence was gathered by the residents and PCSOs. The review was found in Police favour and the bar immediately lodged an appeal, however subsequent to this meeting the bar has agreed to drop the appeal. The

City of London Corporation has written to the residents informing them of the progress.

Section B – Business Engagement

4. Due to a rise in anti social behaviour in the Smithfield Market area, particularly during the night when clubbers urinate against the walls, a meeting is planned with the Smithfield Market tenants association and both CoLP and City of London Corporation Environmental Health and Public Protection team, to discuss the issue.
5. A Pubwatch meeting was arranged by the Police Licensing team and City Licensees. The purpose of the meeting was to highlight some of the methods used by persons to steal handbags and phones, a presentation was given by officers from the Criminal Investigation Department, which was very well received and provided some useful advice to licensees to assist in reducing acquisitive crime in licensed premises. A further meeting has been arranged in November, which will be opened by T/ Commander Chance.
6. The Counter Terrorism Security Advisors (CTSAs) have carried out forty five separate briefings to six hundred and seventy two people; including one hundred and twenty from the Crime Prevention Association. In addition to this there were two presentations around Op Argus which attracted sixty one people. This month's Project Griffin Day attracted ninety six attendees. These were information briefing sessions and no specific issues were raised by those attending.
7. The previously reported Centre for the Protections of the National Infrastructure (CPNI) pilot starts next week. Wards staff have contacted and visited premises near the areas where checks are likely to be carried out in order to enlist their help in spotting unusual behaviour during this activity and encouraging them to report it to the police. Posters and literature explaining the process have been left for display in Cafe`s and coffee shops as part of the engagement strategy.
8. The most recent meeting of the City of London Crime Prevention Association took place on 23rd November at the Fishmongers Hall, London Bridge. (This report is submitted before the meeting sits).

Section C – Hard to Reach Groups.

9. The City of London Police organised and funded a football tournament on Saturday 3rd November. The teams were made up of youths from all the estates in the City of London and all were coached by Police Community Support Officer's (PCSOs) - a fantastic but very cold day was had by all. The afternoon session saw the turn of the adults fielding two teams of PCSOs playing teams from other boroughs. It is hoped as a Force we can plan and fund the tournament again next year.
10. Continuing to raise the awareness of Fraud during the Hajj Pilgrimage, Wards staff have attended medical centres specifically setup to offer vaccinations to those travelling on the Hajj pilgrimage. The City of London Police had a stand, gave advice and handed out literature. PC Sadiq attended Friday Prayers on the Golden Lane Estate and the East London Mosque attended by many residents, and has given two television interviews based around the subject of Hajj Fraud.
11. Two Community Officers have been trained as LGBT (Lesbian Gay Bisexual and Transgender) Liaison Officers. The main role of the liaison officers is to assist in opening up channels of communication, managing critical incidents and supporting police proactive and reactive investigations affecting the LGBT community whilst providing excellent service delivery. Stonewall have assisted in identifying groups within the City to enable this engagement initiative.
12. The Corporation of London together with Police and the relevant NHS Trust are seeking to set up a strategic group to discuss the approach to the increasing number of suicides within the City of London. T/Commander Chance together with the Superintendent responsible for Community Engagement will also be meeting with the Oxford Street branch of the Samaritans.

Section D – Transient Community

13. In response to previously reported offences involving tourists, whereby two or three persons purporting to be police officers stop and search tourists, stealing valuables whilst doing so, Wards staff have coordinated their approach with the Metropolitan Police Service (MPS) and using Hotel Watch, have provided advice and posters in

several languages which have been circulated to hotels within the City of London and the MPS with a view to reducing this type of crime. Any outcomes of this initiative will be reported in a future report.

14. The Special Constabulary have recently hosted a one day visit from a Superintendent and a Senior Inspector from the Hong Kong Police. They manage the Reserve Department of the Hong Kong Police and wished to see how the Special Constabulary works in London. The visit was requested via Interpol and SOCA.
15. This Lead Member for Community Engagement (Don Randall) was consulted in the preparation of this report.

Conclusion

16. This report informs Committee members of community engagement activity undertaken by the Force since the last report to your committee.

Contact:

Supt Norma Collicott

Community Engagement,

Uniformed Policing Directorate

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norma.Collicott@cityoflondon.pnn.police.uk

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Community Concerns By Ward	Koway/inconsiderate Behaviour Alcohol Related Actual			How Many Issues Raised By Community			Koway/inconsiderate Behaviour Non - Alcohol Related			How Many Issues Raised By Community			Begging/ Vagrancy (Actual Incidents)			How Many Issues Raised By Community			Violence Against Person (s) (Actual Incidents)			How Many Issues Raised By Community			Malicious Communication (Actual Incidents)			How Many Issues Raised By Community			Noise (Actual Incidents)			How Many Issues Raised By Community			Drugs (Actual Incidents)			How Many Issues Raised By Community			TOTAL ASB CAD's	TOTAL COMMUNITY RAISED CAD's
	Month	Aug	Sept	Oct	Aug	Sept	Oct	Aug	Sept	Oct	Aug	Sept	Oct	Aug	Sept	Oct	Aug	Sept	Oct	Aug	Sept	Oct	Aug	Sept	Oct	Aug	Sept	Oct	Aug	Sept	Oct	Aug	Sept	Oct	Aug	Sept	Oct							
Aldersgate	6	4		6	4		2	1	1	2	1	1				2	3																											
Bassishaw	5			4										5		5																												
Bishopsgate	6	8		6	8			1	14		1	14		7	9	5	7	9	5																									
Broad Street	1	3		1	3				2			2			1			1																										
Coleman Street		1	1		1	1			2			2		2	2	3	2	2	1																									
Cripplegate	5		1	5	5	1		5	6			6		6	5	4	6	5	4																									
Billingsgate		1			1	1																																						
Bread Street									1			1			1			1																										
Bridge																																												
Candlewick		1			1											1																												
Cheap		1			1				1			1																																
Cordwainer		1			1				1	2		1	2																															
Cornhill		1			1					3			3																															
Dowgate		1			1																																							
Langbourn		1			1										2			2																										
Queenhithe										4	1			1																														
Vintry		1			1																																							
Walbrook																																												
Castle Baynard		2	1		2	1		1		7	1		7		1		1	1																										
Farringdon Within		2			2																																							
Farringdon Without		7	3		7	3			2			2			4	5																												
Aldgate		2			2					1					3	2		3	2																									
Lime Street																																												
Portoken					7				7						1	3		1	3																									
Tower		2			2										1			1																										
Total ASB CAD's Per Month	23	39	6	16	3								25		21																													

Area Key ■ NORTH ■ SOUTH ■ WEST ■ EAST

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Committee(s):	Date(s):
Police Committee	7 December 2012
Subject: Appointment of External Members	Public
Report of: Town Clerk	For Decision

Summary

In May 2009, two external members joined the Police Committee for a four-year term following changes to the Committee's constitution. The two members, Helen Marshall and Don Randall were appointed in line with a recruitment process set out in a Membership Scheme agreed by the Committee.

The purpose of this report is to notify the Police Committee that the terms of office of the two external members are coming to an end in May 2013 and that a recruitment process will need to start in January 2013 with a view to filling the vacancies. That process is detailed in this report.

The Committee is also asked to determine the composition of the Selection Panel that will make recommendations directly to the Common Council for the appointment of the two external Members.

Recommendations

That:-

- a) the process for recruiting two external members of the Police Committee for a four-year term starting May 2013 be noted;
- b) the Police Committee Membership Scheme be amended in accordance with Appendix A (paragraph 19 in particular), to reflect necessary changes to the membership of the selection panel; and
- c) a Member of the Police Committee be appointed as third member of the selection panel, to sit alongside the Chairman, the Deputy Chairman and a fourth non-Common Council member to be identified.

Main Report

Background

1. In 2008 the Police Committee undertook a review of its constitution in the light of reform to police authorities elsewhere. An outcome of that review was that two seats on the committee should be reserved for external members, in an effort to broaden the representation of City communities on

the Committee. A Selection Panel appointed by the Police Committee conducted an open recruitment process to select the two external members.

2. The recruitment process is set out in the Police Committee Membership Scheme, a document that was first agreed in January 2009. This Scheme (attached at Appendix A) was designed to closely reflect the regulations for recruiting independent members in other police authorities which applied at the time.
3. The Selection Panel in 2009 comprised:-
 - The Chairman and Deputy Chairman of the Police Committee (Simon Duckworth and Keith Knowles, respectively),
 - Deputy Joyce Nash as a third member of the Committee,
 - Mr Doug Rice, the then Chairman of the City of London Bench
 - Dr Marie Dickie OBE, former Chairman of the Northamptonshire Police Authority and a member of the Ministry of Defence Police Committee.
4. The two vacancies were advertised in the national press and all valid applications were considered by the selection panel for the purposes of shortlisting. The panel interviewed five applicants and proposed two candidates for appointment by Common Council. Helen Marshall and Don Randall were subsequently appointed for a four-year term at the meeting of the Court of Common Council on 21 May 2009 (effective from that day).

Current Position

5. Members may wish to make an amendment to the Membership Scheme concerning the make-up of the Selection Panel. When it was agreed in 2009, the Scheme provided that the Panel should include the Chairman of the City of London Bench, thus ensuring a link to the Magistrates' Court (bearing in mind that Lay Justices used to have representation on police authorities at the time). The importance of that link has arguably decreased since then and, on a practical level, the City of London Bench has ceased to exist.
6. The most practical way to address this is for the Scheme to be amended to delete the seat reserved for the Chairman of the City of London Bench, thus reducing the size of the panel from five to four Members. It would be good practice to retain at least one external selection panel member; in the last recruitment process we engaged external individuals to reflect the fact that, at the time, selection panels elsewhere were made up of 3 police authority members, 1 Home Office nominee, and 1 Independent Assessor. The feedback from the process was that non-Common Council representation on the panel added value and an 'outsider's perspective' to the process.

7. The proposed amendments to the Scheme are highlighted on Appendix A – and paragraph 19 of the Scheme, in particular. If these changes are agreed, the Committee is asked to appoint one Member to sit alongside the Chairman and Deputy Chairman on the selection panel. The Panel will be able to identify and invite an external individual to join them in the selection process at a later stage.

Recruitment Process

8. **Competency Framework** – A list of key requirements and a competency framework were agreed by the Police Reference Sub-Committee in November 2008. These documents will be given to prospective candidates in an Application Pack, which also contains the following documentation:-

- Application Form
- Equal Opportunities Monitoring Form
- Information sheet on the City of London Police, the City of London Corporation and its role as police authority
- Membership Scheme of the Police Committee
- City of London Police Annual Report 2011/12 and
- City of London Corporation Information Booklet.

9. **Advertisement** – The Membership Scheme states that vacancy advertisements will be placed in at least two newspapers circulating in the City of London. In 2009, an advertisement was placed in the Financial Times and the London Metro papers. The advertisements attracted a reasonably good response – 13 applications – and it is proposed that advertisements be placed in those or similar publications in the first week of January, with the closing date for application being set for the Friday 27th January.

10. Bearing in mind the Police Committee’s strong commitment to promoting equality of opportunity, it is also proposed that steps be taken to encourage candidates from the full range of diverse communities in the City to apply. The Equalities and Diversity Manager has advised of a number of job search engines which may be used to complement our recruitment campaign in an effort to reach out to under-represented communities, including:-

- Stonewall’s www.proudemployers.org.uk – A website run by Stonewall (a charity that champions LGBT rights) which lists jobs by gay-friendly employers.
- Operation Black Vote www.obv.org.uk – An organisation that works to inspire BME communities to participate in politics and engage with public institutions. They have agreed to run an article

on their website and will promote it through their Facebook page free of charge.

- Eaves for Women www.eavesforwomen.org.uk – An organisation that supports vulnerable women. The organisation runs a newsletter which advertises volunteering jobs which may be suitable.
11. The vacancies will also be advertised on the City of London website, and posters will be placed on information boards in key sites around the City of London (housing estates, libraries, community centres, etc.).
 12. **Shortlisting and Interviews** – It is proposed that the Selection Panel should meet at the end of January/beginning of February to examine all eligible applications received and agree a shortlist of candidates to be interviewed. Interviews are intended to be carried out by the panel during early February.
 13. **Appointment** – Once the Selection Panel agrees on two candidates, it would be for the Court of Common Council to approve the two appointments. It is proposed that the names of those selected be put forward for approval at the Court's meeting on 7 March. The new terms would start on 24th May 2013, the day of the Police Committee meeting.
 14. **Induction and briefing** – Any induction and briefing which may be needed by the new external members will be arranged in the period between 7th March and 24th May. This will include meetings with key representatives from the Force and the City Corporation.

The position of the existing External Members

15. All External Members can serve up to two terms, and therefore both Ms Marshall and Mr Randall are eligible to re-submit applications if they wish to serve another term on the Police Committee.
16. Ms Marshall and Mr Randall will be able to attend any meetings or Force engagements in their capacity as External Members up until 23rd May 2013.

Voting rights

17. The Comptroller & City Solicitor has recently issued advice concerning the voting rights of co-opted / external members. He has clarified, in reference to the proviso in section 13 of the Local Government and Housing Act 1989 that co-opted/ external members shall for all purposes be treated as non-voting members of a committee/sub-committee. This applies to the Common Council in its capacity as a local authority, police authority or port health authority.

18. Whilst this means that External Members of the Police Committee are not entitled to a formal vote, they can of course continue to take part in the normal business of the police authority, with the Police Committee benefitting from their counsel and advice.

Financial Implications

19. The cost of placing advertisements in two newspapers with a City circulation and in other media is likely to be in the region of £7,000 - £8,000. Estimate prices as follows:-

- Advertisements in Broadsheets cost up to £5,500
- Advertisements in newspapers distributed at Underground/Railway stations cost in excess of £1,500.
- Advertisements in websites run by interest groups/advocacy groups can cost up to £500. LinkedIn job ads are £125 for a 30-day posting. Promotion in social media (Facebook, Twitter, etc.) can be arranged free-of-charge.

20. There are sufficient funds in your Committee's local risk budget to meet the costs associated with the advertisements.

Conclusion

21. External Members of the Police Committee will need to be recruited for a four-year term starting May 2013. This report details the process to be followed. A selection panel needs to be appointed to conduct shortlisting and interviews and the Committee's decision to nominate a member to sit alongside the Chairman, the Deputy Chairman and a fourth external member. Members are also asked to approve a small amendment to the existing Membership Scheme which governs the recruitment process.

Background Papers:

Report to the Police Committee 12 March 2008, 21 November, 2008

Reports to the Reference Sub Police Committee 30 April 2008, 27 June 2008, 5 September 2008 and 4 November 2008.

Reports to the Court of Common Council, 8 January 2009, 21 May 2009.

Appendices

Appendix A – Membership Scheme of the Police Committee (with proposed amendments)

Appendix B – External Members – Key Requirements and Competency Framework

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POLICE COMMITTEE MEMBERSHIP SCHEME

NB: The use of “he” in this scheme shall mean “he or she”. The scheme also reflects the decision to reduce the size of the Committee taken in 2012

Members of the Police Committee

1. The Police Committee shall be made up of 13 members.
2. There shall be 11 Members of the Court of Common Council who should have served a minimum of two years on the Court of Common Council.
3. Members of the Court of Common Council who stand for election or re-election to the Police Committee should be required to submit a CV to the Court in support of their nomination.
4. There shall be no limit to the number of continuous terms of office that Members of the Court of Common Council may serve on the Police Committee.
5. There shall be two external members (i.e. non-Members of the Court of Common Council) on the Committee appointed in accordance with paragraph 7.
6. External members shall not be eligible to serve as Chairman or Deputy Chairman.

Appointment of external members

7. External members of the Police Committee shall be appointed—
 - (a) by the Court of Common Council,
 - (b) from among persons recommended by a selection panel.
8. The Town Clerk shall arrange for a notice stating—
 - (a) the name of each of its external members appointed;
 - (b) such other information relating to each of such members as the police authority considers appropriate,to be published in such manner as he considers appropriate.

External members – Disqualification

9. A person shall be disqualified from being appointed as or being an external member of the Police Committee of the City of London, if:-
 - (a) he is under 18 years of age;
 - (b) he—
 - i. does not have his primary or only place of residence in the City of London, or
 - ii. does not have his primary or only place of work in the City of London.
 - (c) has not lived or worked in the City of London for at least twelve months prior to his application;

- (d) he holds any paid office or employment appointment to which is or may be confirmed by the Police Committee of the City of London or any committee or sub-committee of the City of London, or by a joint committee on which the City of London is represented, or by any person holding any such office or employment;
- (e) he is an employee of the City of London Corporation;
- (f) he is a Member of the Court of Common Council;
- (g) he is a member of the City of London Police or any other police force;
- (h) he is an officer or an employee of any police authority;
- (i) he is an officer or an employee of a council which appoints members to a police authority - unless he is a head teacher or principal of a school, college or other educational institution or establishment which is maintained or assisted by a local education authority; or a teacher or lecturer in any such school, college institution or establishment.
- (j) he has had a bankruptcy order made against him and the bankruptcy order has not been previously annulled or he has not obtained a discharge; or
- (k) his estate has been sequestrated and the sequestration has not been recalled or reduced or he has not obtained a discharge;
- (l) he has made a composition or arrangement with, or granted a trust deed for, his creditors and he has not paid off the debts in full, or five years have not yet passed since they fulfilled the terms of the deed of composition or arrangements or trust deed;
- (m) he is subject to a disqualification order under the Company Directors Disqualification Act 1986, to a disqualification under Part II of the Companies (Northern Ireland) Order 1989, to a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or to an order made under Section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order); or
- (n) in the five years before the date of his appointment to the Police Committee or since his appointment, he has been convicted of an offence and had passed on him a sentence of imprisonment (including a suspended sentence) of three or more months. For this purpose the date of a conviction shall be taken to be the ordinary date on which the period allowed for making an appeal or application expires or if an appeal or application is made, the date on which the appeal or application is finally disposed of or abandoned or fails by reason of its non-prosecution.

Tenure of Office

10. A person shall hold and vacate office as an external member of the Police Committee of the City of London in accordance with the terms of his appointment and the present Scheme.

11. A person shall be appointed to hold office as an external member of the Police Committee for—

- (a) a term of four years, or
- (b) such shorter term as the Police Committee may determine in any particular case.

12. Subject to paragraph 13 a person who ceases to be an external member, for reasons other than by his removal, may (if otherwise eligible) be re-appointed whether at the expiry of his term or subsequently.

13. An external member of the Police Committee shall not—

(a) be appointed to serve more than two terms of office;

(b) be appointed to serve a further term of office until four years after the expiry of his second term; and

(c) be appointed to serve a further term unless the selection panel is satisfied with his performance as a member during his previous term.

14. An external member may at any time resign his office by notice in writing to the Town Clerk.

15. The Police Committee may remove an external member from office by notice in writing if—

(a) he has been absent from meetings of the Police Committee for a period longer than three consecutive months without the consent of the Police Committee,

(b) he has been convicted of a criminal offence,

(c) the Police Committee is satisfied that the external member is incapacitated by physical or mental illness, or

(d) the Police Committee is satisfied that the external member is otherwise unable or unfit to discharge his functions as a member.

Validity of acts

16. The acts and proceedings of any person appointed to be an external member of the Police Committee, and acting in that office shall, notwithstanding his disqualification or want of qualification, be as valid and effectual as if he had been qualified.

17. The proceedings of the Police Committee shall not be invalidated by any defect in the appointment of a person as an external member.

Selection Panel

18. A selection panel will be appointed by the Police Committee for the purposes of selecting suitable candidates to serve as external members onto the Police Committee and make recommendations for appointment to the Court of Common Council accordingly.

19. The selection panel shall consist of ~~five~~ **four** members —

(a) the Chairman and Deputy Chairman of the Police Committee for the time being;

(b) one Member serving on the Police Committee for the time being;

~~(c) the Chairman of the City of London Bench for the time being;~~ and

(d) a person to be appointed by ~~(a), (b) and (c)~~ (a) and (b) above.

20. The person in paragraph 19(d) shall be disqualified from being appointed as or being a member of a selection panel if he is disqualified by virtue of paragraph 9(a), (d), (e), (g), (h), (i), (j), (k), (l), (m) or (n).

21. The Police Committee may remove a member of the Selection Panel and appoint a suitable replacement, if—

(a) the panel member has been absent from two consecutive meetings of the selection panel without the consent of the panel,

(b) the panel member has become otherwise disqualified during service; or

(c) the Members of the Police Committee are satisfied that the panel member is otherwise unable or unfit to discharge his functions in the panel.

22. The acts and proceedings of any person appointed to be a member of a selection panel and acting in that office shall, notwithstanding his disqualification or want of a qualification, be as valid and effectual as if he had been qualified.

23. The proceedings of a selection panel shall not be invalidated by —

(a) a vacancy in the membership of the selection panel, or

(b) a defect in the appointment of a selection panel member.

Functions of selection panel

24. The selection panel shall consider all applications for the purpose of recommending suitable candidates to serve as external members of the Police Committee to the Court of Common Council.

25. In exercising its functions, the selection panel shall have regard to the desirability that the persons nominated—

(a) represent the interests of a wide range of people within the resident and business communities of the City of London, and

(b) include persons with skills, knowledge or experience which are under-represented among the existing Members of the Police Committee.

(c) fulfil the criteria set out in the competency framework for external members of the Police Committee.

26. All members of the selection panel will be expected to be present for the purposes of agreeing a final list of candidates. However, a quorum of four will apply if one member of the panel cannot be present.

27. A decision of a selection panel to recommend a person to the Court of Common Council may be taken by a simple majority of their members.

Notifications by the Town Clerk

28. Not less than four months before the term of office of an external member is due to expire, the Town Clerk shall notify the Members of the Police Committee of this fact.

29. As soon he becomes aware that an external member has ceased to be a Member of the Police Committee for reasons other than the expiry of his term of office, the Town Clerk shall notify the Members of the Police Committee of this fact.

Vacancy Advertisements

30. When a vacancy arises, the Town Clerk shall arrange for an advertisement to be published in at least two newspapers circulating in the City of London and shall inform interested persons of the eligibility criteria, the duties involved and other information as appropriate.

Applications

31. A member of the public who wishes to be considered for appointment as external member shall submit an application setting out—

(a) his name and address;

(b) his current occupation, if any, and any positions held by him up to ten years before the date of the application;

(c) his relevant skills, experience and his academic, professional and vocational qualifications, if any; and

(d) the reasons why he wishes to be so considered.

32. The Town Clerk will provide application forms, provided that the persons are not otherwise disqualified under paragraph 9. Accompanying documentation about the selection process should also be provided in the application pack.

33. Where an application has been received at a time when no appointment is required to be made, the Town Clerk may delay considering it until such time as the panel are required to nominate persons willing to be so appointed.

34. The Town Clerk shall maintain a record of the persons who have applied to be considered for appointment as an external member of the Police Committee. The record maintained should include the name and address of every applicant and details about the application considered appropriate by the selection panel. In the case of a person who is found to be disqualified by the selection panel, the grounds of the disqualification should be kept.

35. Records shall be kept for at least 4 years.

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COMPETENCY FRAMEWORK FOR EXTERNAL MEMBERS OF THE POLICE COMMITTEE

Key requirements

External members of the Police Committee of the City of London shall—

- (a) demonstrate a commitment to policing and to the delivery of a fair and non-discriminatory police service to all local communities and having the ability to engage with a wide range of people by seeking out and listening to their views;
- (b) demonstrate integrity and be committed to upholding human rights, promoting equality of opportunity and preventing discrimination or harassment;
- (c) attend meetings of the Police Committee and participate effectively as a member of any sub-committee, panel or forum to which they are appointed, as well as undertaking preparatory work and attending appropriate training courses and seminars;
- (d) promote good policing and establish and maintain constructive partnerships with the City of London Police and other organisations without compromising their core responsibility of providing effective, independent oversight and scrutiny;
- (e) abide by the Seven Principles of Public Life set out by the Committee on Standards in Public Life;
- (f) abide by the City of London Corporation Members' Code of Conduct.

Competencies and Personal Skills and Qualities

Competencies

Strategic Thinking

breadth of vision – the ability to rise above detail, and to see problems and issues from a wider, forward-looking perspective.

Good Judgement

to take a balanced, open-minded and objective approach, for example, in evaluating policing priorities, assessing candidates for top level appointments or considering complaints against officers, and to develop an understanding of the environment and context in which the authority and force must operate.

Openness to Change The ability to challenge accepted views constructively without becoming confrontational, and to recognise and respond positively to the need for change, identifying ways in which the organisation in question could be developed.

The ability to scrutinise and challenge To be able to rigorously scrutinise and challenge constructively, and exercise effective oversight of all aspects of force performance, using appropriate data, evidence and resources.

Analytical Ability The ability to interpret and question complex written material, including financial and statistical information and other data such as performance measures, and identify the salient points.

Ability to Communicate Effectively To be able to explain policing issues clearly, often in public meetings, with the media present, and to engage in constructive dialogue with local communities, the police (including representatives of their staff associations) and other key partners and agencies.

Community engagement To understand the importance of community views in shaping local policing style and be prepared to represent their views in an impartial way, and participate in policy-making aimed at engaging local communities.

Effective Time Management To be able to identify priorities and make the most productive use of own and others' time.

Personal Skills and Qualities

Team working the ability to play an effective role in committees and other partnerships through listening, persuading and showing respect for the views of others.

Self confidence the skill to challenge accepted views constructively without becoming confrontational.

Enthusiasm and drive	to be pro-active in seeking out learning and developmental opportunities to enhance knowledge and understanding, for example on financial matters and statutory requirements.
Respect for others	the capacity to treat all people fairly and with respect; value diversity and respond sensitively to difference.
Integrity	the necessity to embrace high standards of conduct and ethics and be committed to upholding human rights and equality of opportunity for all.
Leadership	the confidence to lead by example, establish clear goals and objectives and build support and commitment within the authority and force as well as the wider community and with partner agencies.
Decisive	to show resilience, even in challenging circumstances, remaining calm and confident and able to make difficult decisions.

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Agenda Item 6

Committee: Police Committee	Date: 7 December 2012
Subject: Police Property Act Fund	Public
Report of: Town Clerk	For Decision
<u>Summary</u>	
<p>The report informs Members of applications and awards from the Police Property Act Fund during 2012 and asks the Committee to consider four further grants suggested by individual Members.</p>	
Recommendations	
Members are asked to:-	
(a) note the contents of the report;	
(b) consider a one-off grant of £1,000 to the following charities:-	
i. The Royal Humane Society: (CC Reg. No. 231469);	
ii. Supporting Families after Murder and Manslaughter (SAMM): (CC Reg. No. 1000598);	
iii. City of London Widows and Orphans Fund: (CC Reg. No. 208175);	
iv. First Aid Nursing Yeomanry (CC Reg. No. 249360);	
v. Alongside You (CC Reg. No. 1129336)	
vi. City of London Police Charity for Children (CC. Reg. 294362)	
vii. The Hampstead Marie Curie Hospice (CC Reg. No. 207994)	

Main Report

1. The Police (Property) Regulations 1997 enable the surplus from the Property Act Fund to be used for charitable purposes. In 2008, the Committee reviewed the criteria for making grants in view of new requirements under the Charities Act 2006, including the duty to demonstrate public benefit. One of the changes agreed was that only registered charities will be eligible for a grant. The Constitution and Purpose of the Fund and the Criteria for Disbursements, as agreed by your Committee in November 2008 (with an amendment agreed in December 2011), are attached at Appendices A and B respectively.
2. The balance of the Fund now stands at £52,700 (as at 31st March 2012 – see appendix C). To date in 2012/13, a further £4,000 has been received in this financial year.

Requests from the Force

3. The Commissioner has requested that donations be made to three charities:-

- (a) **The Royal Humane Society: (CC Reg. No. 231469)**
The Royal Humane Society grants awards for acts of bravery in the saving of human life and, also, for the restoration of life by resuscitation. The awards are granted to those that have put their own lives at risk to save or attempt to save someone else. Since its foundation in 1774 the Royal Humane Society committee has reviewed over 86,000 cases and made around 200,000 awards. This charity delivers a service that meets section 2 (viii) of the Committee's disbursement criteria (as set out at Appendix B).
- (b) **Supporting Families after Murder and Manslaughter (SAMM): (CC Reg. No. 1000598)**
SAMM provides practical support to people affected by violent bereavement. It supports the families through the bereavement, helping them to recover and rebuild their lives. All of the SAMM's volunteers and trustees have been bereaved due to a murder or manslaughter. This victim support charity currently supports over 3,000 families throughout the UK.
- (c) **City of London Widows and Orphans Fund: (CC Reg. No. 208175)**
The City of London Widows and Orphans Fund provides financial assistance to orphans, widows or widowers of members and retired members of the force. The fund also provides financial assistance to families of members or retired members of the force who have become seriously ill. The charity directly provides welfare assistance to current or former police officers and their families.

Further requests

4. The following charities have been put forward by Members for consideration:-

- (a) **The First Aid Nursing Yeomanry: (CC Reg. No. 249360)**
The First Aid Nursing Yeomanry was formed in 1907 with the purpose of assisting both Civil and Military authorities in the United Kingdom during any major event, incident, or in planning, so as to protect life and relieve human suffering. This charity provides support to victims of a major incident.
- (b) **Alongside You (CC Reg. No. 1129336)**
Alongside You provides practical and emotional support for vulnerable children and families living with HIV in East London including home-based child care provision. The charity currently works with about 80 families and referrals are received regularly from hospitals, social workers, other HIV organisations and the families themselves.

- (c) City of London Police – Charity for Children (CC. Reg. No.294362)
The City of London Police Charity for Children aims to provide welfare support and relief for vulnerable, sick or disabled children and young people. Given the close link between the City Police and the charity the grant is recommended.
- (d) The Hampstead Marie Curie Hospice (CC. Reg. No. 207994)
Marie Curie Hospices provide a range of activities and services to help people with terminal cancer and other life-limiting illnesses achieve the best possible quality of life. This charity delivers services that meet section 2 (viii) of the Committee’s disbursement criteria.

Members are requested to consider making a grant of £1,000 to each of these charities.

Consultees

- 6. The Chamberlain and Chief Grants Officer have been consulted in the preparation of this report.

Summary

- 7. This report has set out a revised Constitution & Purpose and Criteria for Disbursements (attached as Appendices A and B) in line with the 2006 Charities Act, and asked Members to agree grants to five registered charities.

Background Papers: *[Reports of the Town Clerk, November 2008, November 2009, December 2010, December 2011]*

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APPENDIX A

POLICE PROPERTY ACT FUND – CONSTITUTION AND PURPOSE

1. The Police Property Regulations 1997 apply to property which is:
 - (a) in the possession of the police by virtue of an order of a court of summary jurisdiction in connection with police investigations of a suspected offence where the owner of the property cannot be ascertained; or
 - (b) in the possession of the police by virtue of a court order in connection with the seizure of property where the court was satisfied that the property had been used for the purposes of committing or facilitating the commission of any offence, or was intended to be used for that purpose.
2. The Regulations provide that where property has been held for a year, in relation to an order under paragraph 1(a) above and for six months, in respect of an order under paragraph 1(b) above (provided, in the latter case there has been no successful application by a claimant of the property or no successful appeal by the offender) then the property may be sold and the proceeds of sale shall be kept in a separate account called the Police Property Act Fund (“the Fund”).
3. The Regulations provide that monies accrued in the Fund may be invested and the income so derived shall become part of the Fund. The monies accrued in the Fund may be used to:
 - defray expenses incurred in the conveyance, storage and safe custody of the property and in connection with its sale;
 - pay reasonable compensation, the amount of which shall be fixed by the Police Authority, to persons by whom property has been delivered to the police;
 - make payments of such amounts as the Police Authority may determine for such charitable purposes as they may select.
4. The Chief Officer of Police may, at the request of the Police Authority, administer the Fund in accordance with the Regulations.

POLICE PROPERTY ACT FUND – CRITERIA FOR DISBURSEMENTS

1. The organisations to which disbursements may be made should be registered charities.
2. Such organisations, which may be local or national, should be involved in work directly relating to at least one of the following:
 - (i) victim support
 - (ii) discharged prisoners
 - (iii) prisoners' families/dependants
 - (iv) crime prevention
 - (v) welfare of disadvantaged/disabled young people
 - (vi) improvement of community relations
 - (vii) welfare of present or former police officers and/or their families/dependants
 - (viii) such other charitable purposes as may from time to time be agreed by the Committee.
3. Preference may be given to organisations which are local in nature with close City connections.
4. Prior to any disbursements being made, account will be taken of any assistance which may have been given by the City of London Corporation from other sources within the previous three years.
5. Disbursements will not normally be made to an organisation in consecutive years, or on consecutive occasions when disbursements are made at intervals longer than one year, unless they have a connection with the Force.
6. Requests for assistance from the Fund will normally be considered in December each year; and disbursements will be made when the balance available in the Fund permits (this may be annually or at longer intervals).
7. The Finance Committee and the City Bridge Trust Grants Officer will be informed of any disbursements made from the Fund.

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Discharged Prisoners

	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12
Opening Balance 01/04	(87,892)	(68,383)	(81,484)	(72,879)	(64,105)	(57,707)	(47,617)
Expenditure	23,082	0	17,500	14,000	9,500	12,000	8,000
Income	0	(9,489)	(4,494)	(1,735)	(1,539)	(888)	(12,092)
Interest	(3,573)	(3,612)	(4,401)	(3,491)	(1,563)	(1,022)	(993)
Closing Balance 31/03	(68,383)	(81,484)	(72,879)	(64,105)	(57,707)	(47,617)	(52,702)
Deficit/(surplus) for year	19,509	(13,101)	8,605	8,774	6,398	10,090	(5,085)

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Agenda Item 7

Committee(s): Police	Date(s): 7th December 2012
Subject: Unannounced HMIC/HMP inspection visit to City of London Police custody suites	Public
Report of: Commissioner of Police POL 79/12	For Information
<u>Summary</u>	
<p>Between 18th and 20th June 2012 HM Inspectorate of Prisons and HM Inspectorate of Constabulary conducted an unannounced inspection of the City Police's custody suites at Snow Hill and Bishopsgate Police Stations.</p> <p>In addition to the site visit, the inspection team also conducted a Police Custody Survey with 17 prisoners at HMP Wandsworth who had formerly been detained at City of London custody suites. The survey compares results from the City of London with those of surveys conducted with prisoners in 56 other police areas. The Police Custody Survey showed 75% of detainees said they had been treated well or very well against 34% at comparator suites. 26% of detainees said the food had been good or very good compared to 11% at comparator sites.</p> <p>The report highlighted a good structure of staff and custody user meetings; a healthy interaction between the Force, Police Committee and the independent custody visitors; the report commented positively that detainees were held in reasonably good conditions; staff were respectful and treated detainees with dignity.</p> <p>Among the areas identified for improvement were: management oversight of safety checks, quality assurance of custody records and staff handovers and complaints not being dealt with in accordance with policy. Whilst assessing the health care arrangements the report commented that there is a need for a diversion/liaison service and better organisation of section 136 mental health procedures.</p> <p>The final detailed HMI report has been received in Force on the 2nd November and reviewed by the Force Custody Manager and the Uniform Policing Directorate Senior Management Team. An improvement plan based on the reports Recommendations has been developed to address remaining areas for improvement (Appendix A) and will be monitored at the Force's Performance Management Group. Further update reports will also be provided to the Performance and Resource Management Sub-Committee.</p> <p>Recommendations It is recommended that Members receive this report and note its contents.</p>	

Main Report

Background

1. The unannounced joint Her Majesty's Inspectorate of Constabulary (HMIC) /Her Majesty's Prison service (HMP) inspection commenced on 18th June and concluded on 20th June 2012. This was the City of London Police's (CoLP) first custody inspection.
2. Prior to this inspection a Police Custody Survey was conducted by the Inspectorate at HMP Wandsworth on 12th June 2012 of seventeen prisoners who had passed through City of London Police custody suites in the preceding three months. The survey responses are analysed against comparator figures of all the prisoners' responses from fifty six police areas (Appendix B).
3. The inspection goes beyond looking at the implementation of the Police and Criminal Evidence Act 1984 (PACE) codes of practice and the Safer Detention and ACPO guidance on the Handling of Persons in Police Custody 2012 (SDHP). Inspections are also informed by a set of 'Expectations for Police Custody' regarding the appropriate treatment of detainees and the conditions of detention to identify best custodial practice.
4. The inspection team visited both Snow Hill and Bishopsgate custody suites and "dip-sampled" a selection of records from an available 4,281 custody records in the year to 31st March 2012.

Current Position

5. The Inspection focused on four areas: Strategy, Treatment and Conditions, Individual Rights, and Health Care. The report findings state that the Snow Hill custody suite requires 'significant updating' and that Bishopsgate custody suite would also benefit from 'refreshing'. Members may wish to note that the Snow Hill custody suite is only used *in extremis* as an overflow to the Bishopsgate suite, which is the main custody suite.
6. Positive feedback in the report included:
 - Appropriate governance structures with a Strategic lead at Assistant Commissioner level leading the Organisational Learning Forum.
 - Good staff representation at the quarterly Custody User Group led by the Chief Inspector of Operations.
 - A dedicated custody Inspector.
 - The treatment of detainees was appropriate and respectful. The Police Custody Survey showed 75% of detainees said they had been treated

well or very well against 34% at comparator suites. 26% of detainees said the food had been good or very good compared to 11% at comparator sites.

- Risk assessments were clear and thorough, with constructive care plans.
- Risk management was careful and proportionate.
- There was a high level of attention to the rights and dignity of those detained.
- Detainees who could not speak English fluently are well supported with translated materials and use of professional interpretation.
- There is an effective Appropriate Adult (AA) scheme.
- Solicitors were content with the way staff facilitated their work (including private telephone legal advice).
- Immigration detainees were dealt with promptly.
- Clinical governance worked well and those needing to see a health care professional (HCP) were able to see one quickly.
- The substance misuse service was good which extended to juveniles and alcohol related problems.

Areas for improvement identified in the report

7. A number of areas for improvement were identified. These included:
 - Arrangements in the booking in areas should allow for private communication between detainees and staff.
 - There should be designated adapted cells that have lowered call bells for disabled detainees.
 - All custody staff should be involved in the same shift handover.
 - Use of force and strip searching data should be collected and analysed in accordance with ACPO policy.
 - Suitable facilities should be provided for detainees to have exercise in the open air.
 - The City of London should engage with the local authority to ensure the provision of safe beds for juveniles.
 - Detainees should be routinely informed about how they can make a complaint about their care and treatment and make a complaint before they leave custody.
 - All clinical rooms should be fit for purpose. There should be a mental health liaison and /or diversion scheme.
 - A mental health liaison and / or diversion scheme should be in place
 - Review of staffing arrangements in custody to ensure consistency
8. Of 37 recommendations made, 21 have already been addressed since the Force received the early feedback from the Inspection in late summer. The attached action plan (Appendix A) shows the remaining ‘Amber’ and ‘Red’ areas still to be addressed, with timescales shown.

Risks and mitigation

9. As part of the City First Change Programme, the role of Custody Manager (Inspector) has been removed. The significance of the dedicated role is reflected within the HMIC inspection report and is identified as a positive feature. There are obviously potential risks in no longer having a dedicated role holder, such as failing to ensure that lessons learned and legal updates are disseminated appropriately; the risk to the efficient and effective running of the custody suite may also be compromised.
10. The current post holder is due to retire during the coming year. They will remain in post during the initial stages of the City First Change Programme implementation phase, during which time options will be considered as to retaining a management post in this high risk area. One possible option would be to consider a non-warranted post holder, whereby the Force could continue to mitigate risk in this area by introducing a daily governance process of minimum requirements to provide appropriate management oversight, whilst still realising efficiency savings within the new model.
11. A number of the recommendations relate to desirable building and cosmetic changes which should be made to the custody suites, in particular changes to cells to include adaptations for disabled prisoners and changes to the booking-in areas. These would be potentially extremely costly, with estimates in the region of £300,000 -£400,000, and any expenditure would of course be non-recoverable in the event of moving to a new facility in due course, within the new estate.
12. Given the Force's ongoing accommodation plans and intentions to reshape the estate, it is therefore not proposed to make major changes to the Force's primary custody suite at Bishopsgate necessitating large capital spend at this time. The risks identified in the report will be managed by proactive management and supervision of the custody suite. Working practices and the associated Standard Operating Procedures (SOPs) will be reviewed and updated as an intrinsic part of the custody improvement plan (Appendix A).
13. The good work of the substance misuse team was also acknowledged, with 92% of detainees receiving a referral whilst in custody and a further 8% referred voluntarily as a result of the team's pro-active approach. Members may wish to note that this service is under threat due to a funding gap within the City of London Corporation.

Conclusion

14. Both the Inspectorate report and the prisoner survey report show the City of London Police provide a good standard of treatment and care for detainees. Staff are respectful and provide a safe environment with clear and thorough risk assessments and constructive care plans.
15. Areas of improvement have been acknowledged and form a comprehensive custody improvement plan which will be monitored at the Force's Performance Management Group.

Background Papers:

Appendices

Appendix A - Custody Improvement Plan

Appendix B - Prisoner Survey Responses

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JOINT INSPECTION OF POLICE CUSTODY
Improvement Plan 2012/13 version 1.1

**Appendix A
PERFORMANCE REPORT**

Traffic Light Colour	Definition of target achievement
GREEN	Target achieved to date and level set.
AMBER	Target on track to be finished with evidence provided to support. May be delay in achieving target but this will not have an ill effect on the Force
RED	No progress on target, deadline/level has not been met and there is an impact on Force. If no update is provided by owner the target will be highlighted as red as a default position.
WHITE	This is for quarterly quantitative targets only to reflect that no score will be possible until the first quarter report.

Target Report Checklist

- Current level of achievement
- Dates for work completed
- Dates future work will be completed by (milestones)
- Reasons for current achievement level
- Any risks that have been realised
- Work undertaken to manage realised risk
- Work to be undertaken to manage risk against target
- Impact of other targets on this work area
- A statement from owner about whether they think the target will or will not be achieved by the target date based on the information provided above.

Appendix A

<p style="text-align: center;">Treatment and Conditions Recommendation:</p>		
<p>4. Arrangements in booking-in areas should allow for private communication between detainees and staff. (4.9)</p>		
Action	Owner/Responsibility	Traffic Light
<p>Custody Manager to bring this to the attention of the General Services Director.</p>	<p style="text-align: center;">General Services Director</p>	<p style="text-align: center;">August 2012 Review February 2013</p>
Current Position	<ul style="list-style-type: none"> • To comply with this recommendation will involve a considerable financial commitment and subject to a strategic decision on the custody estate. • General Services Director informed on 10th September 2012. • Meeting held with General Services Director on 27th September 2012 to discuss HMIC recommendations. • Head of Facilities Management to meet with City Surveyors regarding the practicalities of provision of a visual/sound screen that can be placed in front of the area the custody sergeants are working in, to allow a detainee to have a discreet conversation without there being any blockage to the walk way and no deterioration in safe working for the officers. Realistic completion of this work element is approximately 6 to 9 months. • Update to be provided to Custody Users Group (CUG) on 27th November 2012. • City Surveyors have attended the custody suite at Bishopsgate and are now investigating a solution. • A fact-finding site visit to an external Force's custody facility is to be scheduled for December 2012 to assist with the provision of a visual/sound screen. 	

Appendix A

<p style="text-align: center;">Treatment and Conditions Recommendation:</p>		
<p>5. There should be designated adapted cells that have a lowered call bell. (4.10)</p>		
Action	Owner/Responsibility	Traffic Light
<p>To be discussed with the General Services Director</p>	<p>Custody Manager</p>	<p>August 2012 Review February 2013</p>
Current Position	<ul style="list-style-type: none"> • The lowering of the call bell will incur significant expenditure as the system is buried in the wall. • Amount of expenditure is being investigated. This may have an impact in respect of whether this work is likely to be a 'reasonable adjustment' under the Equality Act 2010. • In the meantime detainees with disabilities preventing them from reaching the call bell are either put on close observation or more frequent visits to ensure their welfare is not compromised. Compliance is monitored by the Custody Manager checking custody records of any detained persons with restricted mobility. 	

Appendix A

<p style="text-align: center;">Treatment and Conditions Recommendation:</p>		
<p style="text-align: center;">7. All custody staff should be involved in the same shift handover; where possible, this should take place away from the booking-in area and be recorded. (4.20)</p>		
Action	Owner/Responsibility	Traffic Light
Custody Manager to implement new hand-over procedures when regular shift pattern is reinstated.	Custody Manager	<p>August 2012 Review February 2013</p>
<p>Current Position</p>	<ul style="list-style-type: none"> • It is not possible at present to conduct handovers away from the booking in area and have them recorded. The Custody Manager is meeting with a Corporation Surveyor to discuss converting the medical room into a custody office and the present kitchen into a new medical room to facilitate more efficient workflow (including handovers). • This work will be informed by the ongoing comprehensive medical assessment of the custody area and procedures which is being carried out as part of the NHS commissioning process. • In the meantime, staff have been informed that the incoming shift staff must all receive the same handover at the same time. This will take place at the custody desk for recording purposes. Staff also circulated an aide-memoire for shift briefings. • It is envisaged that a draft Custody Handover Sheet and process map will be ratified at the Custody User Group meeting on 27th November 2012. 	

Appendix A

<p style="text-align: center;">Treatment and Conditions Recommendation:</p>		
<p>9. The City of London Police should collect and analyse data about use of force and strip-searching in accordance with the Association of Chief Police Officer's policy and National Policing Improvement Agency guidance. (4.26)</p>		
Action	Owner/Responsibility	Traffic Light
<p>Establish ownership of an audit of Use of Force and strip-searching leading to regular analysis to inform OLB.</p>	<p>Custody Manager</p>	<p>August 2012 Review February 2013</p>
<p>Current Position</p>	<ul style="list-style-type: none"> Meeting to be held with Professional Standards Directorate on 22nd November 2012. 	

Appendix A

<p style="text-align: center;">Treatment and Conditions Recommendation:</p>		
<p>10. All cells should be clean and free of graffiti. (4.33)</p>		
Action	Owner/Responsibility	Traffic Light
<p>Decision to be made on investment in facilities at Snow Hill.</p>	<p>CI Operations</p>	<p>August 2012 Review February 2013</p>
<p>Current Position</p>	<ul style="list-style-type: none"> • Bishopsgate cells are virtually free from graffiti. Each cell is checked before and after occupation by the gaoler and this is recorded on the custody record as per Custody Suite Management standard operating procedure. • Snow Hill cells are in a poor decorative state. This was known about prior to inspection but investment ceased pending a decision on long term use of the suite. • Once the future of Snow Hill is confirmed work will commence to remove graffiti. • A decision is required from the General Services Director regarding further investment in the custody facilities at Snow Hill and the timescale for this. If Snow Hill is to be occupied for a significant period e.g. 5 years then investment can be made, taking into account a comprehensive Health & Safety and medical assessment as part of the NHS commissioning work. 	

Appendix A

Treatment and Conditions
Recommendation:

15. Suitable facilities should be provided for detainees to have exercise in the open air. (4.47)

Action	Owner/Responsibility	Traffic Light
Custody Manager to bring this to the attention of the General Services Director	Custody Manager	Sept 2012 Review February 2013

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Current Position	<ul style="list-style-type: none"> • There are no exercise facilities at either custody suite. At Snow Hill there is nowhere to install an exercise yard. At Bishopsgate there are limited opportunities. Considerable investment would be required. • General Services Director informed on 10th September 2012. He states: “The provision of an exercise area at Bishopsgate is possible but will require some significant changes: - <ul style="list-style-type: none"> ○ Creating an exercise yard close to the present back entrance to Bishopsgate near to the existing ‘bar-b-q’ area; ○ Removal of all parking in this area; ○ Relocating the property store between the custody suite and the ‘bar-b-q’ area; ○ Creating a secured opening from the custody suite into the new exercise area via the now removed property store; ○ One could then use the back double gates to bring detainees into and out of the station from this point; ○ The old property store could also be used as a bail back facility. ○ The work would cost over £80K and take 6 to 9 months to complete. An advantage of these changes would be that the existing entrance into the custody suite with all of its ongoing Health & Safety concerns would be mitigated.” • Any new build or refurbishment would need to conform to the standards suggested in the Home Office Police Buildings Design Guide – Custody. • This will be considered as part of the ongoing Accommodation Review.
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Appendix A

Individual Rights

Recommendation:

19. The City of London Police should engage with the local authority to ensure the provision of safe beds for juveniles who have been charged but cannot be bailed to appear in court. (5.9)

Action		Owner/Responsibility	Traffic Light
Custody Manager to contact local authority to establish local protocol.		Custody Manager	August 2012 Review February 2013
Current Position	<ul style="list-style-type: none"> • At present there is no secure accommodation within the City of London. Normal procedure is to contact the duty social worker to request suitable accommodation. • City of London Corporation Social Services have been contacted. Custody Manager to be invited to meeting (date TBC) with Youth Offending Team to discuss this recommendation. • Custody Manager is to make enquiries with relevant officers at Tower Hamlets, who are commissioned to provide Juvenile services for the City of London area, to pursue the agreement of a Memorandum of Understanding for the provision of secure accommodation. 		

Appendix A

Treatment and Conditions
Recommendation:

20. Detainees should be routinely informed about how they can make a complaint about their care and treatment, and be able to do this before they leave custody. (5.19)

Action			Owner/Responsibility	Traffic Light
Custody Manager to liaise with PSD regarding information/posters that can be displayed. Custody staff and duty officers to be reminded of Standard Operating Procedures (SOPs).			Custody Manager	Sept 2012 Review November 2012
Current Position	<ul style="list-style-type: none"> • Custody Reception SOP has been revised and approved. • Revision states that when a detainee wishes to make a complaint, this should be recorded on the custody record as soon as possible and that the duty officer should be informed immediately. The complaint should be recorded as soon as practicable by the Duty Officer. Detainees must not be routinely directed to wait in the front office to make a complaint. • All custody staff sent instruction on 10th September 2012 regarding the revised SOP. • PSD will circulate leaflets and posters, for approval, at CUG on 27th November 2012. 			

Appendix A

Health care
Recommendation:

21. All clinical rooms should be fit for purpose and meet infection control guidelines. (6.6)

Action		Owner/Responsibility	Traffic Light
Custody Manager to monitor progress of NHS Commissioning. Improvement action plan to be discussed with General Services Director		Custody Manager	Sept 2012 Review February 2013
Current Position	<ul style="list-style-type: none"> • CoLP is currently embarked on the process of commissioning NHS to provide health care services. This recommendation is subject to further advice and guidance from that process. • NHS have completed review of medical rooms 17/09/12. Draft action plan for improvement has been received. The Custody Manager is presently addressing this improvement plan in consultation with the City of London Police /Health Custody Care Partnership Board. 		

Appendix A

Health care
Recommendation:

23. Secondary dispensing should not be routine. (6.14)

Action		Owner/Responsibility	Traffic Light
Revision of recommendation received. Custody Manager to discuss with G4S		Custody Manager/G4S	June 2012 Review February 2013
Current Position	<ul style="list-style-type: none"> Following a meeting with G4S on 5th September 2012 HMIC have confirmed that their instruction is that medication “should not be routinely dispensed”. The current protocol regarding this will be confirmed at CUG on 27th November 2012. 		

Appendix A

Health care
Recommendation:

24. There should be a mental health liaison and/or diversion scheme to enable detainees with mental health problems to be identified and diverted in to appropriate mental health services as required. (6.22)

Action		Owner/Responsibility	Traffic Light
Mental health liaison and diversion scheme to be developed and integrated into custody procedures.		Custody Manager/NHS Commissioner	June 2012 Review February 2013
Current Position	<ul style="list-style-type: none"> • CoLP is currently embarked on the process of commissioning NHS to provide health care services. This recommendation is subject to further advice and guidance from that process. Healthcare Commissioner is currently reviewing the S.136 Protocol agreed between the CoLP and the Homerton Hospital. • Following a meeting of the City of London Police /Health Custody Care Partnership Board on 16th November 2012 the Healthcare Commissioner is to meet with the Mental Healthcare Commissioner of the City & Hackney PCT to progress this. 		

Appendix A

**Housekeeping points
Strategy**

25. City of London police should review the staffing arrangements for sergeants undertaking the custody role to ensure consistency and continuity in the Custody Manager role and consistency of line management for police staff gaolers. (3.11)

Action		Owner/Responsibility	Traffic Light
C/I Operations to review staffing arrangements for sergeants undertaking the custody role.		C/I Operations (City First)	Sept 2012 Review February 2013
Current Position	<ul style="list-style-type: none"> • Role of Custody Manager will move to the Chief Inspector of Operations under the proposals of City First. • All Sergeants will be trained to cover custody officer role. Custody Sergeants will remain reporting to group Inspectors. Support Staff Gaolers will report to group inspectors. • Checks and systems are to be put in place to manage any risks resulting from the role moving to the Chief Inspector Operations. These checks will involve pro-active and systematic supervision by the Custody Sergeants. These systems will be monitored by the Duty Inspectors. 		

Appendix A

**Housekeeping points
Strategy**

26. Use of the dedicated custody web page should be developed to provide a central repository to enable staff to access information. (3.12)

Action		Owner/Responsibility	Traffic Light
Custody Manager to look at redesign of dedicated intranet repository.		Custody Manager	June 2012 Review February 2013
Current Position	<ul style="list-style-type: none"> • Request to IT support submitted requesting provision of central repository to enable staff to access information. • This action is ongoing whist an appropriate solution is reached. 		

Appendix A

<p style="text-align: center;">Housekeeping points Treatment and conditions</p>		
<p>31. Female detainees should routinely be offered feminine hygiene packs. (4.51)</p>		
Action	Owner/Responsibility	Traffic Light
<p>Other forces to be canvassed for supply and content of packs</p>	<p>Custody Manager</p>	<p>Review February 2013</p>
<p>Current Position</p>	<ul style="list-style-type: none"> • The review of other Forces' provision is ongoing. • Items are available within the Custody Suite. • Female prisoners are asked supplementary questions when their Risk Assessment is completed when they are booked into the custody area. • They are also made aware that these items are available and also asked if they need to speak to a female member of staff. 	

Appendix A

**Housekeeping points
Health care**

36. Needle exchange should be available to detainees leaving custody if required. (6.18)

Action	Owner/Responsibility	Traffic Light
To be discussed with Substance Misuse Team (SMT)	Custody Manager	August 2012 Review February 2013
Current Position	<ul style="list-style-type: none"> Substance Misuse Team are currently seeking advice from neighbouring MPS boroughs regarding needle exchange. The issue is also being progressed by the NHS Commissioner as a following the meeting of the City of London Police /Health Custody Care Partnership Board on 16th November 2012. 	

Appendix A

**Housekeeping points
Health care**

37. The section 136 protocol should be reviewed to ensure that it is in line with current policy. (6.23)

Action		Owner/Responsibility	Traffic Light
Review of S. 136 Protocol.		Custody Manager/NHS Commissioner	August 2012 Review February 2013
Current Position	<ul style="list-style-type: none"> • CoLP is currently in the process of commissioning NHS to provide health care services. • Healthcare commissioner is currently reviewing the S136 Protocol agreed between the CoLP and the Homerton Hospital. • Following a meeting of the City of London Police /Health Custody Care Partnership Board on 16th November 2012 the Healthcare Commissioner is to meet with the Mental Healthcare Commissioner of the City & Hackney PCT to progress this. 		



Prisoner survey responses for City of London Police 2012

Prisoner survey responses (missing data have been excluded for each question). Please note: where there are apparently large differences, which are not indicated as statistically significant, this is likely to be due to chance.

Key to tables

		2012 City of London	Police custody comparative
	Any percentage highlighted in green is significantly better		
	Any percentage highlighted in blue is significantly worse		
	Any percentage highlighted in orange shows a significant difference in prisoners' background details		
	Percentages which are not highlighted show there is no significant difference		
Number of completed questionnaires returned		17	2059
SECTION 1: General information			
3	Are you under 21 years of age?	6%	10%
4	Are you transgender/transsexual?	0%	0%
5	Are you from a minority ethnic group (including all those who did not tick white British, white Irish or white other categories)?	64%	29%
6	Are you a foreign national?	52%	15%
7	Are you Muslim?	0%	10%
8	Are you homosexual/gay or bisexual?	6%	2%
9	Do you consider yourself to have a disability?	6%	20%
10	Have you been in police custody before?	76%	92%
SECTION 2: Your experience of this custody suite			
11	Were you held at the police station for over 24 hours?	58%	68%
12	Were you told your rights when you first arrived?	82%	81%
13	Were you told about PACE?	36%	52%
For those who had their clothing taken away:			
14	Were you given a tracksuit to wear?	80%	39%
15	Could you use a toilet when you needed to?	94%	91%
16	If you used the toilet, was toilet paper provided?	70%	48%
17	Would you rate the condition of your cell, as 'good' for:		
17a	Cleanliness?	52%	34%
17b	Ventilation/air quality?	27%	23%
17c	Temperature?	37%	16%
17d	Lighting?	53%	45%
18	Was there any graffiti in your cell when you arrived?	47%	54%
19	Did staff explain the correct use of the cell bell?	42%	23%
20	Were you held overnight?	94%	92%
For those who were held overnight:			
21	Were you given any items of bedding?	94%	84%
For those who were held overnight and were given items of bedding:			
22	Were these clean?	71%	62%
23	Were you offered a shower?	0%	9%
24	Were you offered a period of outside exercise?	0%	6%
25a	Were you offered anything to eat?	88%	81%
25b	Were you offered anything to drink?	100%	84%
For those who had food/drink:			
26	Was the quality of the food and drink you received good/very good?	26%	11%
27	Was the food/drink you received suitable for your dietary requirements?	45%	44%

Any percentage highlighted in green is significantly better		2012 City of London	Police custody comparison
Any percentage highlighted in blue is significantly worse			
Any percentage highlighted in orange shows a significant difference in prisoners' background details			
Percentages which are not highlighted show there is no significant difference			
For those who smoke:			
28	Were you offered anything to help you cope with not being able to smoke?	0%	7%
29	Were you offered anything to read?	21%	14%
30	Was someone informed of your arrest?	62%	43%
31	Were you offered a free telephone call?	81%	50%
If you were denied a free telephone call:			
32	Was a reason given?	0%	15%
33	Did you have any concerns about:		
33a	Who was taking care of your children?	6%	14%
33b	Contacting your partner, relative or friend?	47%	52%
33c	Contacting your employer?	7%	19%
33d	Where you were going once released?	24%	31%
34	Were you offered free legal advice?	94%	89%
For those who were offered free legal advice:			
35	Did you accept the offer of free legal advice?	71%	69%
For those who were interviewed and needed them:			
37	Was a solicitor present when you were interviewed?	85%	80%
38	Was an appropriate adult present when you were interviewed?	44%	28%
39	Was an interpreter present when you were interviewed?	25%	13%
SECTION 3: Safety			
41	Did you feel unsafe?	13%	38%
42	Has another detainee or a member of staff victimised you?	6%	33%
43	If you have felt victimised, what did the incident involve?		
43a	Insulting remarks (about you, your family or friends)	6%	16%
43b	Physical abuse (being hit, kicked or assaulted)	6%	10%
43c	Sexual abuse	0%	3%
43d	Your race or ethnic origin	0%	3%
43e	Drugs	6%	9%
43f	Because of your crime	6%	12%
43g	Because of your sexuality	0%	1%
43h	Because you have a disability	6%	2%
43i	Because of your religion/religious beliefs	0%	2%
43j	Because you are from a different part of the country than others	0%	4%
44	Were your handcuffs removed on arrival at the police station?	87%	73%
45	Were you restrained whilst in the police custody suite?	26%	19%
46	Were you injured whilst in police custody, in a way that was not your fault?	19%	23%
47	Were you told how to make a complaint about your treatment?	15%	13%
48	Were you treated well/very well by staff in the police custody suite?	75%	34%

Key to tables

		2012 City of London	Another custody comparator
	Any percentage highlighted in green is significantly better		
	Any percentage highlighted in blue is significantly worse		
	Any percentage highlighted in orange shows a significant difference in prisoners' background details		
	Percentages which are not highlighted show there is no significant difference		
SECTION 4: Health care			
50	Did someone explain your entitlements to see a health care professional, if you needed to?	53%	35%
51	Were you seen by the following health care professionals during your time in police custody:		
51a	Doctor	9%	44%
51b	Nurse	22%	20%
	Percentage seen by either a doctor or a nurse	27%	51%
51c	Paramedic	9%	4%
52	Were you able to see a health care professional of your own gender?	34%	26%
53	Did you need to take any prescribed medication when you were in police custody?	38%	42%
For those who were on medication:			
54	Were you able to continue taking your medication while in police custody?	17%	34%
55	Did you have any drug or alcohol problems?	32%	53%
For those who had drug or alcohol problems:			
56	Did you see, or were offered the chance to see a drug or alcohol support worker?	60%	43%
57	Were you offered relief or medication for your immediate withdrawal symptoms?	20%	25%
For those who were seen by health care:			
58	Would you rate the quality as good/very good?	60%	30%
59	Did you have any specific physical health care needs?	19%	32%
60	Did you have any specific mental health care needs?	13%	24%
For those who had any mental health care needs:			
61	Were you seen by a mental health nurse/psychiatrist?	0%	15%

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Agenda Item 8

Committee(s): Police	Date(s): 7 th December 2012
Subject: Road Safety- Casualties and Collisions	Public
Report of: Commissioner of Police Pol 76/12	For Information

Summary

At your Committee in June 2012, the Commissioner undertook to bring a report on Road Safety issues to your Committee twice yearly. This is the first of those reports. The objective of the report is to inform Members in relation to road traffic casualties and collisions along with measures in place to mitigate the risks of these. The report also includes updates around the Force's partnership working and outcomes.

Statistics indicate that road traffic collisions and casualties within the City of London are increasing. Vulnerable road users are involved in the majority of collisions that occur within the City of London and also form the vast majority of casualties. There are strict definitions applied by the Department for Transport regarding severity of injuries which are detailed in the report. Year to date figures show a total of 200 personal injury collisions (with 221 persons actually injured) compared to 164 (188 actually injured) in 2011 and 175 (193 actually injured) in 2010. In three of the six months this financial year, the number of collisions has been below that of the year before. However, the running total for the year is over the target by 2%. The reduction shown during August and September is most likely attributable to the measures in place during the Olympic period.

Police education and enforcement activities continue to work towards impacting on a reduction in collisions and casualties. Current activity includes Operation Atrium¹, Capital City Cycle Safe², Operation Coachman³, Operation Giant⁴, the BikeSafe Scheme for motorcyclists and other initiatives targeting pedestrians. However, it is widely believed that a more long-term strategy linking into the Regional and National Road Safety agenda is required. The strategy for reducing collisions

¹ The Force's long term initiative in response to offences and ASB committed by cyclists

² This is a diversion scheme developed in partnership with the MPS and AA Drivetech to give cyclists an opportunity to avoid court by electing to take part in a computer based on line training programme.

³ This operation targets foreign passengers who are provided with a multi lingual document that reminds them to look right and not left when crossing the road. Drivers of large commercial vehicles are provided with a document that reminds them to look out for cyclists.

⁴ This operation targets unlicensed or uninsured drivers through an ANPR based operation

and casualties requires long-term partnership collaborations adopting a problem solving approach.

The Force is working on the development of existing and new partnerships to help reduce the number of casualties and collisions, including the MPS, City of London Corporation (CoL), Transport for London (TfL) and with input from the Independent Advisory Group and community representatives. The aim is to establish a formal partnership working group- Roads Policing Strategic Group – to be chaired by Commander (Ops)- that will work on local strategies to fit in with the regional and national framework which will enable effective management of partnership working and resource tasking.

Recommendation

It is recommended that this report be received and its contents noted.

Main Report

Background

1. At your Committee in June 2012, the Commissioner undertook to bring a report on road safety issues to your Committee twice yearly to update Members in respect of road traffic collisions and casualties, along with measures in place to mitigate the risks of these. The report also includes updates around the Force's partnership working and outcomes. Member may like to note that reducing the number of injuries on the City's roads is a Policing Plan priority for the Force and there is a Policing Plan target to reduce the number of collisions resulting in injury compared to 2011-12.
2. Road Safety is the legal responsibility, in accordance with the requirements of the Highways Act 1988, of the Highways Authority responsible for each road, which in the City of London is the City of London Corporation and Transport for London (TfL). Local Authority priorities and responsibilities are much wider than casualty reduction and cover aspects of non-policing activities, which include parking, civil enforcement, road works, street architecture and planning.

3. In the year 2000, approximately 250,000 vehicles used the City's streets each working day (24 hours). In early 2003 Congestion Charging was introduced, and since that time, approximately 200,000 vehicles now use the City's streets. Over the same 10-year period of time, **the number of cyclists has trebled**. In 2010, cyclists made up 16% of the total traffic flow throughout the working day. During the morning and evening peak periods cyclists comprise almost 30% of the total traffic.
4. Collisions and casualties have risen steadily over the last decade. Those classed as vulnerable road users (pedestrians, cyclists and motor-cyclists) are involved in the most collisions, and also form the vast majority of casualties. Pedestrian movement is not monitored accurately but their numbers are believed to have remained relatively constant throughout the last decade.

Current Position

5. The Force Policing Plan target in relation to collisions is to have a reduction in overall *collisions resulting in injury* compared to the year 2011 – 2012, in which year there were 431. A collision can be categorised as follows: damage only (where there is no injury but there is damage to vehicles), slight injury, serious injury or fatal. In addition, it should be noted that more than one person could be injured in one collision, for example, if a bus full of passengers is involved in a collision. The Department for Transport (DfT) strictly defines what is categorised as a *fatal, slight or serious injury*. Since 2005, the annual number of those *killed or seriously injured casualties* as a result of road traffic collisions, (*as defined by the DfT and also known as KSIs*), has been between 40 and 50. Therefore, actual *KSI casualties* as a result of collisions, is approximately 12% from all collisions that occur in the City.
6. The number of cyclists in London has risen greatly in the past few years. The Local Implementation Plan (LIP) states that in 1999 the count of daily cycle journeys was 7664, yet in 2010 it had increased to 24,888. The City of London Corporation's longer-term target (2020) is to increase cyclist journeys to 62,800.
7. As can be seen from the table below, performance against the Force target as at the end of the second performance quarter is two collisions above profile.

The table below shows that:

- In three of the six months this financial year, the number of collisions has been below that of the previous year.
- The running total for the year is over the target by 2%.
- The reduction during August and September is most likely attributable to the measures in place during the Olympic period.

	2010/11	2011/12	running total 2010/11	running total 2011/12	2012/13	monthly % change	2011/12 monthly 2012/13 average running total	2012/13 average per month	2012/13 running total % change
April	24	28	24	28	36	28.5%	36	36	100%
May	31	31	55	59	43	39%	79	72	110%
June	35	34	90	93	28	-18%	107	108	99%
July	39	38	129	131	48	26%	155	144	107.5%
August	37	44	166	175	33	-25%	188	180	104%
September	37	39	203	214	33	-15%	221	216	102%
October	38	47	241	261		-100		252	
November	40	43	281	304		-100		288	
December	23	32	304	336		-100		324	
January	35	25	339	361		-100		360	
February	34	38	373	399		-100		396	
March	33	32	406	431		-100		431	

8. The table below shows the number of collisions and casualties for the full year-to-date period (April to September 2012) compared to the equivalent period for the two preceding years. This is broken down by mode of transport to assist with analysis.

The table below shows:

- A year to date figure of 200 personal injury collisions (with 221 persons actually injured) compared to 164 (188 persons actually injured) in 2011 and 175 (193 persons actually injured) in 2010.
- An increase in all vulnerable road user categories over the previous two years.

CLASSIFICATION	TOTAL FOR MONTHS OF:											
	April to September 2012				April to September 2011				April to September 2010			
	FATAL	SER.	SLIGHT	TOTAL	FATAL	SER.	SLIGHT	TOTAL	FATAL	SER.	SLIGHT	TOTAL
PEDESTRIANS		12	49	61		6	31	37	1	8	47	56
PEDAL CYCLES		14	73	87		12	66	78		9	64	73
POWERED 2 WHEEL		4	32	36		5	25	30		1	25	26
CAR OR TAXI		1	26	27		1	30	31		1	19	20
P.S.V.			9	9			9	9			14	14
GOODS			1	1			3	3			4	4
OTHER				0				0				0
TOTAL	0	31	190	221	0	24	164	188	1	19	173	193
PI Collisions	0	31	169	200	0	24	140	164	1	19	155	175

Current Activity

Cyclists

Operation Atrium

- Operation Atrium is the Force's long term initiative aimed at cyclists which is primarily aimed at education and enforcement, with regard to offences and anti social behaviour committed by this group. This initiative also serves to assist in addressing community priorities identified by residents in the City. The statistics indicate that a cyclist turning left is *not* among the main causation factors of collisions, however, the purpose of Op Atrium is to make them aware of the dangers of left turning heavy goods vehicles (HGV's) and educating them about positioning themselves safely in the proximity of such vehicles, so as to reduce the number of collisions between HGVs and cyclists. It is this manoeuvre that has a high Killed Seriously Injured (KSI) / fatality rate.

Capital City Cycle Safe

- This is a diversion scheme, the first of its type for cyclists in the country. This was developed in partnership with the Metropolitan Police Service and AA Drivotech to give cyclists an opportunity to avoid court by electing to take part in a computer based on line training programme. This supports the national strategy of diverting offenders away from the criminal justice system and into education and awareness. It is recognised that this has a more beneficial long term effect on offending, as opposed to a fine. Once the individual is seen committing an offence they are offered the opportunity to elect for the online training and pay £16 rather than £30 penalty notice.

Commercial Vehicles

11. Commercial Vehicles play a significant part in a number of serious collisions and continue to pose a threat to all road users. As a result, the Roads Policing Unit (RPU) undertakes a number of enforcement and education activities that specifically target drivers and owners of this mode of transport. It is the enforcement of legislation such as un-roadworthy vehicles and 'driver hours' offences that contribute to the casualty reduction aim of the RPU. When undertaking these targeted activities it should be noted that officers also use this opportunity of interaction with drivers to deliver road safety messages. On Operation Coachman, foreign coach passengers are provided with a multi lingual document that reminds them to look right and not left when crossing the road. Drivers of goods vehicles are provided with a document that reminds them to look out for cyclists and they are even provided with Fresnel⁵ lenses to assist with the view from their cab.

Pedestrians

12. Pedestrian casualties continue to increase. This is a more problematic group to target as there is no enforcement element, and the difficulty is getting the message to 350,000 people within the City that road safety is an issue for them. One of the main reasons for pedestrian casualties is lack of attention to the environment. Operational responses vary from police patrols outside stations at peak times with officers delivering a set message to a high volume of people, to developing a corporate message that is used through community e-mail requesting companies to provide a road safety message for their employees.
13. Transport hubs are also targeted in an attempt to remind commuters to take care when crossing the City's roads. This however may not represent the most effective use of resources in the long term and a more permanent change to the street environment might better mitigate the risks in the longer term.

⁵ http://en.wikipedia.org/wiki/Fresnel_lens#Uses

Motor Vehicles

14. There are a number of Operations that are undertaken that seek to enforce rather than educate:

Operation Giant

Targeting unlicensed or uninsured drivers through an ANPR based operation. This ensures that such drivers and vehicles are removed from the roads thus making them a safer place for other road users. This is a current priority for the Force with the number of seizures rising month on month since June. A £150 fee is charged which is set by Statutory Instrument. This fee is paid by the driver / owner of the vehicle for release of the vehicle. In addition, there is another fee of £20 for 24 hrs storage of a vehicle. As the Force stores the vehicles on-site and does not engage contractors for this- the monies are retained in Force. From April to October 2012 fees of approximately £57, 500 have been received.

National campaigns

The RPU support a number of national campaigns as directed by agencies such as the Public Carriage Office, the Highway Agency (HA) and Vehicle Operating Standards Agency (VOSA). These have included seat belt, speed, drink / drug drive enforcement campaigns.

Bikesafe

The Force supports the promotion of the London Bikesafe scheme although is no longer involved in hosting and running the courses. Although there is no evidenced link to outcomes, the City has seen a significant reduction in motorcycle casualties in the recent years that the Bikesafe scheme has been running.

Partnership working with the City of London Corporation

15. Partnership working is absolutely key to delivering long-term and sustainable reductions in collisions and casualties. The police have a major role to play in enforcing legislation and road safety but cannot deliver against this important area of public safety alone. Partnership working occurs at many levels between the City of London Corporation in relation to road safety and casualty /

collision reduction. The City of London Police also has a formal partnership with TfL, for which in return for £1.2 million funding it undertakes to deliver a number of activities around transport safety.

16. Other partnership working includes the Public Carriage Office, in order to identify offenders using licensed Hackney Carriages and Private Hire Vehicles, the Highway Agency (HA) and Vehicle Operating Standards Agency (VOSA) in relation to Goods Vehicles. This allows offences to be detected on Goods Vehicles that would not otherwise be possible without the relevant expertise. Other potential partnerships include the London Road Safety Council and the Mayor of London's Road Safety representative body.
17. The Roads Policing Unit works closely with the Metropolitan Police Service in a number of areas including joint working with the MPS Automatic Number Plate Recognition (ANPR) teams as an example. These operations can be effective in tackling other crime types, as the vehicles stopped for the original report on ANPR (such as no insurance etc) can sometimes contain evidence of different types of criminality such as drug use for example.
18. The Force also works with the City of London Corporation (CoL) Road Safety Officers on operations such as Op Atrium (cycle safety and education). CoL engage in the satisfaction surveys and bike marking activities and also supply a number of road safety items such as Oyster Card holders for officers to give out to promote safety. There are 12 Operation Atriums per year, each running for approximately 14 days.
19. The City of London Police is also represented at the Streets and Walkways Sub Committee. This meeting addresses street scene improvements and the police are consulted about recommendations and suggestions and the effect that any changes might have on policing or public safety. This meeting approves road safety related plans by the CoL and, as a partner in relation to enforcement and education initiatives for road safety, the Force is able to make comment and answer questions from Members at this Sub Committee.

Analysis and causation factors

20. Appendix A details causation factors for collisions. This appendix shows the key findings from a Collision Problem Profile produced by the Force Intelligence Bureau in September 2012. The full Problem-profile is available to Members if required.
21. Appendix B is a report based on casualty data for the last three Decembers. This provides information on causation factors per mode of transport and what could potentially be anticipated this December.

Key anticipated risks for the future

- The Mayor of London aims to increase the number of cyclists within London by 400%.
- The developments of Crossrail and the Thames Tideway will increase the number of Goods Vehicles in the City for a number of years to come.

Future Proposals and Strategies

22. The City of London Police will integrate its roads policing management within the proposed Regional and National framework to ensure that the Force follow national leads and best practice in delivering a safer travel route within the City. This will be led locally by a Roads Policing Strategic Group chaired by Commander (Operations) with representatives from the City of London Corporation, TfL, Independent Advisory Group and Community representatives and will be responsible for devising and delivering local strategies in relation to roads policing and casualty reduction. A Force Tactical Meeting (FTM) will drive activity at Force level in order to deliver the strategic outcomes set by the Strategic Group.
23. The Strategic Group will need to be bold, innovative, forward-thinking and ambitious in delivering new and successful initiatives. It will need to have the right representation from all key partners and stakeholders in order to fully embrace all opportunities and mitigate future risks, such as the expected increase in cycling. The strategies to be developed will build on the police's involvement in enforcement and education and will also encompass prevention and long-term problem solving. Whilst the police have a significant role to play in these areas, they are not necessarily the key

agencies to lead on these particular areas. It is envisaged that the new structure will fully engage partners to both lead and deliver, with the Force's involvement.

Consultation

24. The Lead Member for Road Safety, Alderman Alison Gowman, has been consulted in the preparation of this report.

Conclusion

25. The benefits of a closer structured and integrated working process, linking in with the local, regional and national structures, will improve collaboration and ensure the Force and partners deliver against a bold strategic approach.
26. The anticipated outcome of the creation of two new local groups will be increased collaboration opportunities and closer working and monitoring of performance against agreed targets. The risks identified for the future can be mitigated by adopting a wider strategy based around prevention, enforcement, education and long-term sustainable problem solving, thereby delivering a safer environment for pedestrians and road users within the City of London.

Appendices

- Appendix A – FIB Collision Problem Profile - September 2012 – Key findings
- Appendix B – Collision and Casualty intelligence report for policing in December 2012

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**COLLISIONS
PROBLEM PROFILE
SEPTEMBER 2012**

KEY FINDINGS

- The volume of collisions in the City has been increasing over the past 3 years.
- Barclays Bikes were introduced to London in July 2010¹, leading to more people cycling in the City of London, which may explain the large increase in pedal cycle collisions from this date.
- Serious / fatal collisions have been increasing over the past 3 years.
- Pedal Cycles account for the most serious / fatal collisions.
- Seasonality does not appear to be a significant factor with serious and fatal collisions.
- Serious / Fatal collisions are more likely to occur during the morning and evening rush hour periods.
- The top causation factor for serious / fatal collisions has been Pedestrian – Lack of Attention.
- Slight injury collisions have been increasing over the past 3 year period.
- Pedal Cycle slight collisions have increased by the greatest proportion over the 3 year period.
- Most slight injury collisions are caused by either a car or a pedestrian.
- The most prolific cause of a slight injury collision in the City is Pedestrian Lack of Attention.
- There has been 106 collisions involving pedestrians over the past year, this is an increase of 17.8% on the previous year.
- Seasonality does not appear to be a factor in pedestrian collisions.
- Thursday and Tuesday have the highest volume of pedestrian collisions, serious collisions are more likely to happen on these days also. The peak time of day for pedestrian collisions is between 08:00 – 10:00, the morning rush hour.
- The top causation factor for pedestrian collisions for the past 3 years has been Pedestrian – Lack of Attention, followed by Failure to Observe a Hazard.
- The hotspots for pedestrian collisions are around the Transport hubs, which are busiest during the rush hours.
- Vehicle collisions resulting in serious injury have increased by 67% and collisions resulting in slight injury have increased by 28% on the previous 2 years.
- Motorcycles account for 46% of all vehicle collisions in the City.
- Tuesday to Friday is when the most vehicle collisions occur, and the morning and evening rush hours are the peak times.

¹ <http://road.cc/content/news/16016-friday-30-july-launch-date-set-londons-cycle-hire-scheme>

Appendix A

- **'Turning Right' is the most prolific reason for vehicle collisions over the past year, and has been one of the top 2 causation factors over the past 3 years.**
- **Although motorcycles are involved in 46% of collisions, they cause only 16% of them – cars cause the most.**
- **The areas around London Bridge / Blackfriars Bridge and Liverpool Street Station are hot spots for vehicle collisions.**
- **The number of serious and slight injury pedal cycle collisions has remained consistent over the past 2 years, but has increased on the totals for 2009/2010.**
- **There is a seasonal trend in that the volume of pedal cycle collisions falls during the winter months and is higher during the summer months. This is related to seasonal cycle usage.**
- **Pedal cycle collisions peak mid week, and are lowest over the weekend. They are more likely to occur during rush hour – with the evening rush hour being the peak time.**
- **The top causation factor for pedal cycle collision over the past 3 years has been Turning Right, followed by Changing Lane. Turning Left is also a common factor.**
- **If you include Taxi (Licensed) as a car then cars are at fault the most in relation to pedal cycle collisions. Other wise Pedal Cycles are the party most at fault.**
- **The highest causation factor where pedal cycle collisions are caused by a cyclist is 'Following too close', the highest factor where a car is at fault is 'Changing Lane'.**
- **There are 3 clear hotspots for Pedal Cycle collisions around Newgate Street, and the lead up to Blackfriars Bridge / Bank Junction – in particular King William Street / Bishopsgate and Wormwood Street.**
- **There has been a steady increase of damage only collisions over the last three years,**

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Collision and Casualty Intelligence for December 2012.

Report prepared by:

Alan Rickwood
Traffic Management Office

23rd October 2012

- 22% of the collisions resulting in an injury occurred on a Wednesday, with 21% on the Thursday, 17% on a Friday, 15% on a Tuesday, and 12% on a Monday. 8% occurred on a Saturday and 5% on a Sunday.
- Collisions resulting in an injury are spread across the day with a reduced morning peak compared to the rest of the year.
- **Pedestrians** caused 23 collisions (31%) which on 19 occasions resulted in injuries to themselves, but also to 3 Cyclists and 2 Motorcyclists.
- **Car drivers** caused 15 collisions (20%) that resulted in injuries to 2 Pedestrians, 4 Cyclists, 2 Motorcyclists, and 7 other people not classed as vulnerable road users.
- **Goods and Heavy Goods Vehicles** drivers caused 13 collisions (17%) resulting in injuries to 3 Pedestrians, 3 Cyclists, 2 Motorcyclists, and 5 other people not classed as vulnerable road users.
- **Licensed Taxis Drivers** caused 8 collisions (11%) resulting in injuries to 5 Cyclists, 1 Motorcyclist and 2 persons not classed as vulnerable road users.
- **Cyclists** caused 6 collisions (8%) resulting in injuries to 1 Pedestrian, 1 Motorcyclist and to themselves on 4 occasions.
- **Motorcyclists** caused 6 collisions (8%) resulting in injuries 1 Pedestrians, 2 Cyclists and to themselves on 5 occasions.
- **PSV drivers** caused 4 collisions (5%) resulting in injuries to 1 Pedestrian and 3 of their passengers.
- **Pedestrian lack of attention** by them stepping in front of, or into the side of, a motor vehicle was the cause of 24% of the collisions.
- **Persons who had been drinking caused 9 collisions** (5 Pedestrians, 2 Motorcyclists and a PSV passenger) resulting in an injury.
- **Vehicles turning right** across the path of another vehicle (5 Cars, 1 Taxi, and 3 Goods vehicles) caused 9 collisions resulting in an injury.
- **Persons losing control** of their vehicle (3 Cyclist, 2 Motorcyclist and an HGV driver) caused 6 collisions resulting in an injury.

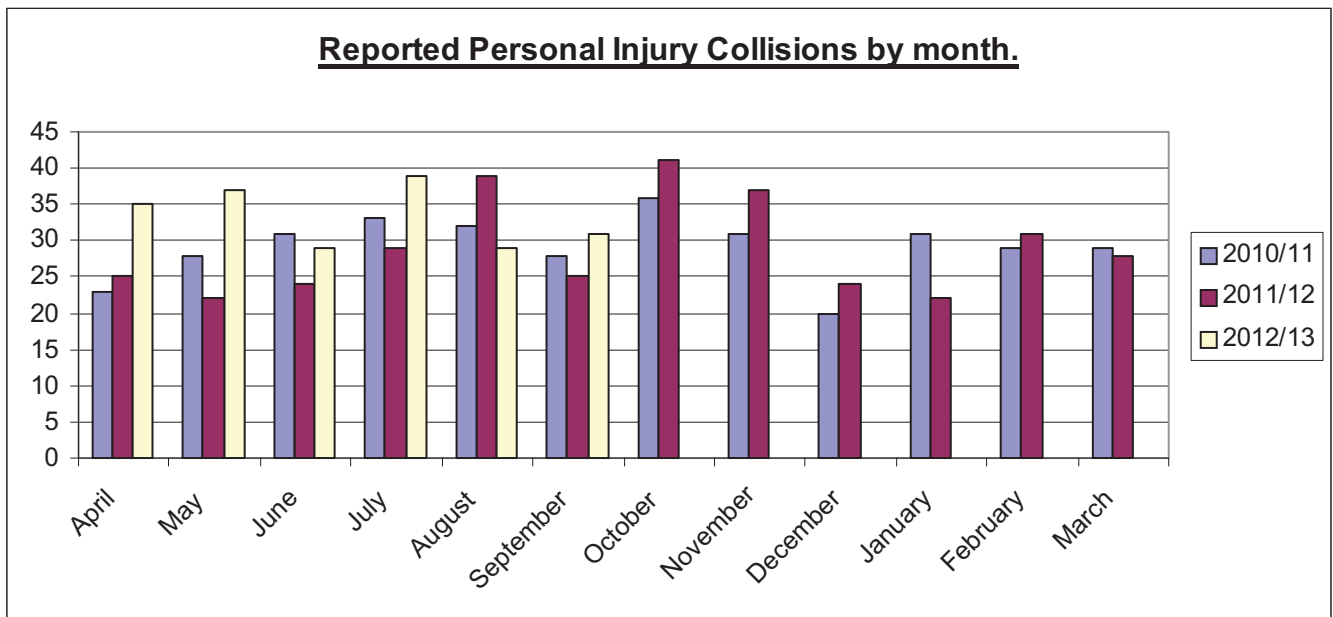
The Force 2012-15 Policing Plan states that our overall aim is to continue to reduce the risk of harm being caused to those using the road network in the City of London and that our principal measure is to reduce the number of collisions that result in injury, compared to the 2011/12 level.

Collisions resulting in a casualty.

ACCSTATS to June 2012, CRS to September 2012

	2010/11	2011/12	running total 2010/11	running total 2011/12	2011/12 running total % change	2012/13	monthly % change	2012/13 running total	2011/12 average per month	2012/13 running total % change
April	23	25	23	25		35	40	35	29.5	
May	28	22	51	47	-8	37	68	72	59	53
June	31	24	82	71	-13	29	21	101	88.5	42
July	33	29	115	100	-13	39	34	140	118	40
August	32	39	147	139	-5	29	-26	169	147.5	22
September	28	25	175	164	-6	31	24	200	177	22
October	36	41	211	205	-3		-100	200	206.5	-2
November	31	37	242	242	0		-100	200	236	-17
December	20	24	262	266	2		-100	200	265.5	-25
January	31	22	293	288	-2		-100	200	295	-31
February	29	31	322	319	-1		-100	200	324.5	-37
March	29	28	351	347	-1		-100	200	354	-42
Total	351	347				200		200		

The charts below show the number of reported personal injury collisions by month last year.



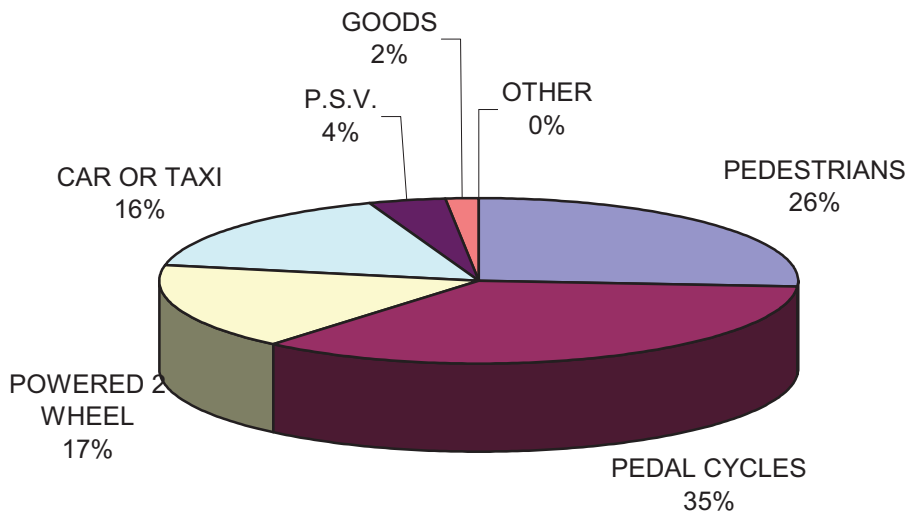
The following education/enforcement initiatives are being used to achieve this target:-

- Education and Enforcement initiatives in partnership with the City of London Corporation and Transport for London to reduce the incidence of conflict, collisions and casualties between Cyclists and Heavy Goods Vehicles.
- The targeting of offences by commercial vehicle drivers.

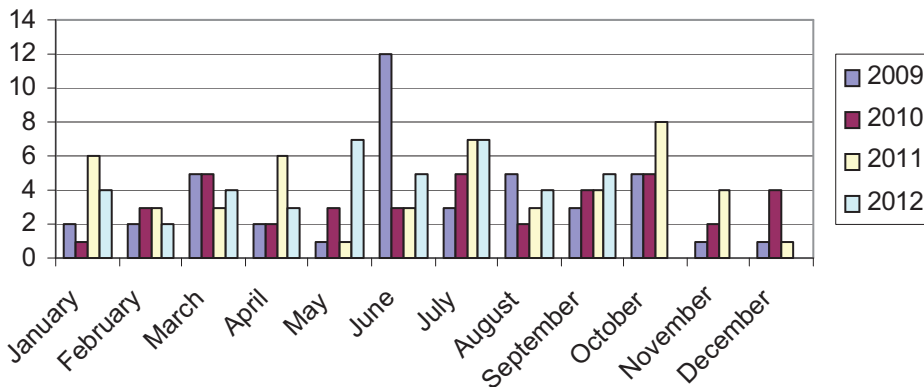
- The targeting of unlicensed and uninsured drivers.
- Working with partners within the City of London Corporation, Transport for London, and Safer City Partnerships to provide an ongoing programme of education to all road users including Pedestrians.

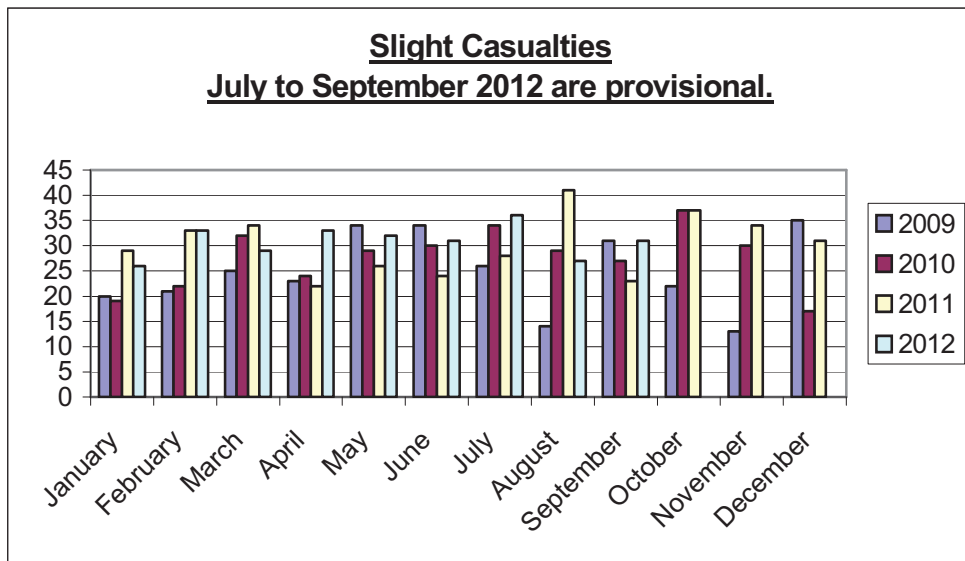
In 2011/12 there has been a significant reduction in Pedestrian KSI Casualties, but an increase in Cyclist and Motorcyclist KSI Casualties. Surprisingly, more people are injured travelling in cars and Taxis than whilst riding on motorcycles.

All Casualties in 2012 (July to September 2012 provisional).



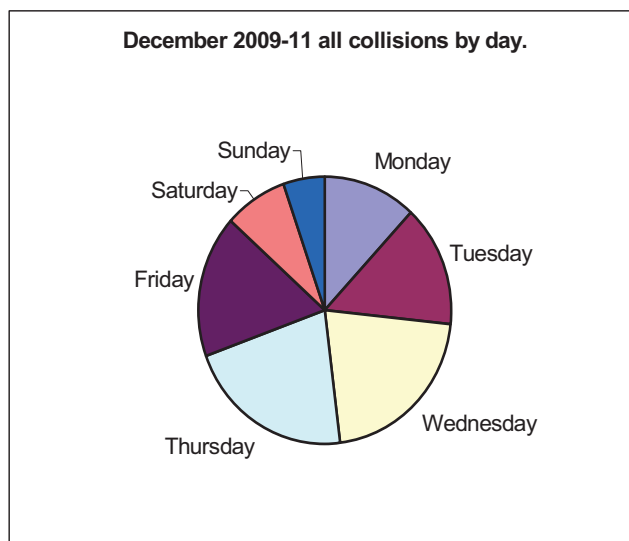
KSI Casualties
July to September 2012 are provisional.



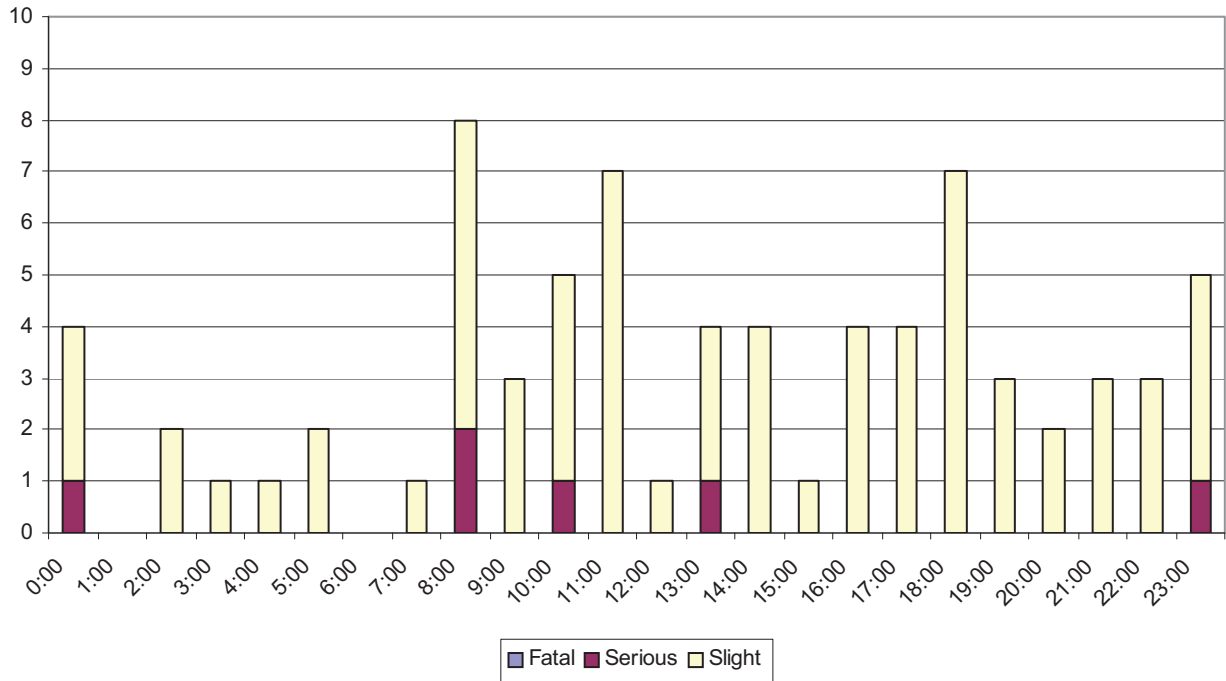


This report is compiled from collision and casualty data available for December 2009, 2010 and 2011. Each year there were the following casualties.

CLASSIFICATION	December 2011				December 2010				December 2009			
	FATAL	SER.	SLIGHT	TOTAL	FATAL	SER.	SLIGHT	TOTAL	FATAL	SER.	SLIGHT	TOTAL
PEDESTRIANS			7	7		1	5	6		1	14	15
PEDAL CYCLES		1	8	9		3	3	6			7	7
POWERED 2 WHEEL			4	4			3	3			5	5
CAR OR TAXI			10	10			5	5			8	8
P.S.V.			1	1				0			1	1
GOODS			1	1			1	1				0
OTHER				0				0				0
TOTAL	0	1	31	32	0	4	17	21	0	1	35	36

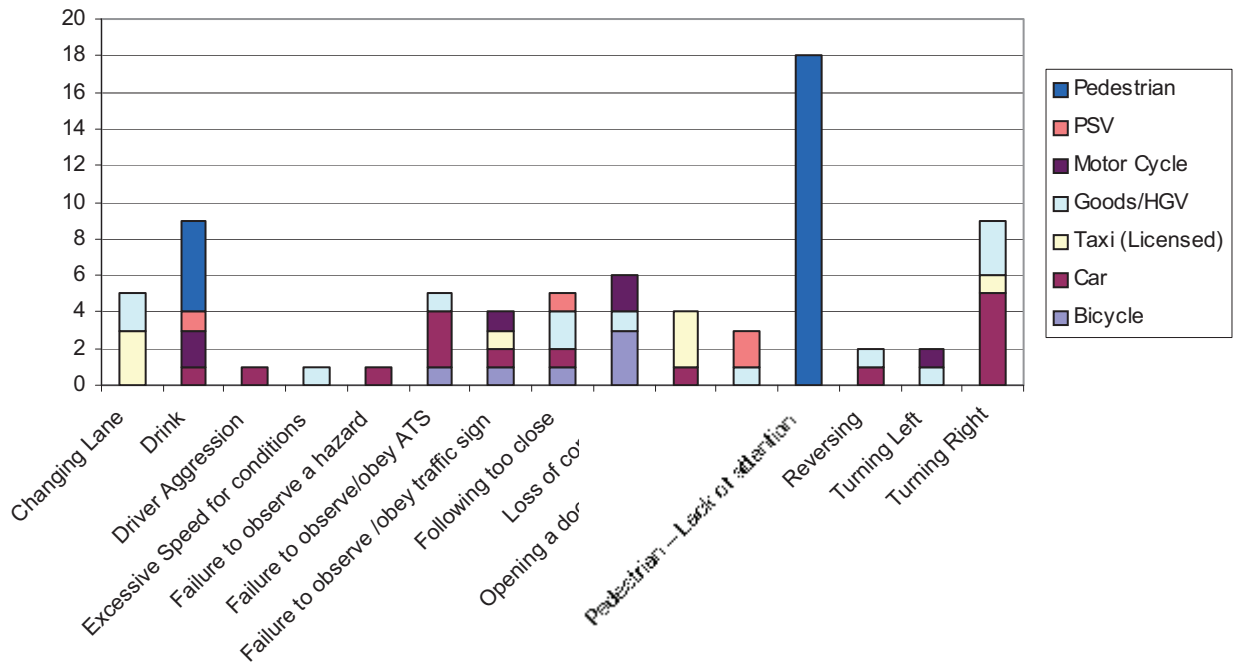


December 2009, 10 & 11 Reported collisions by time.

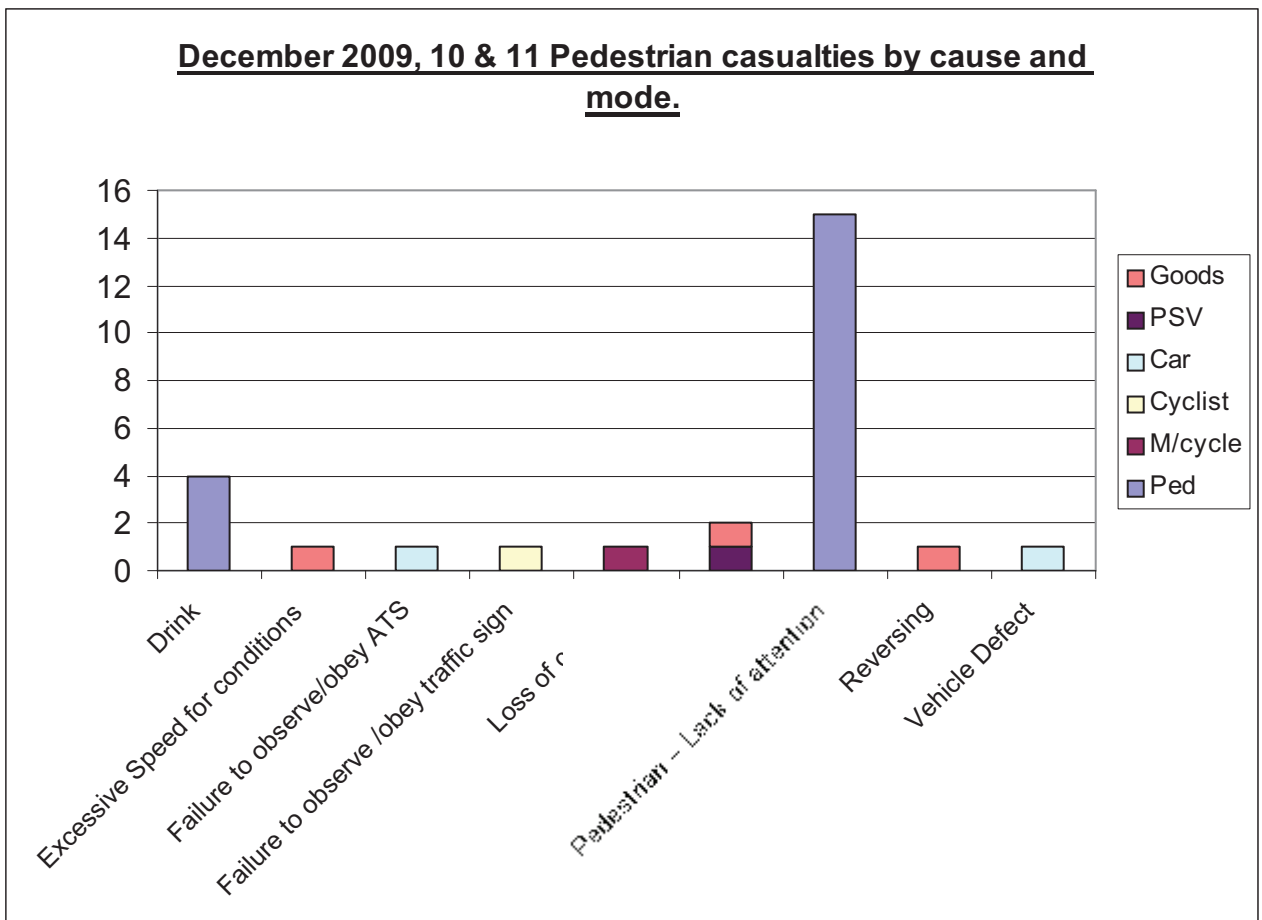
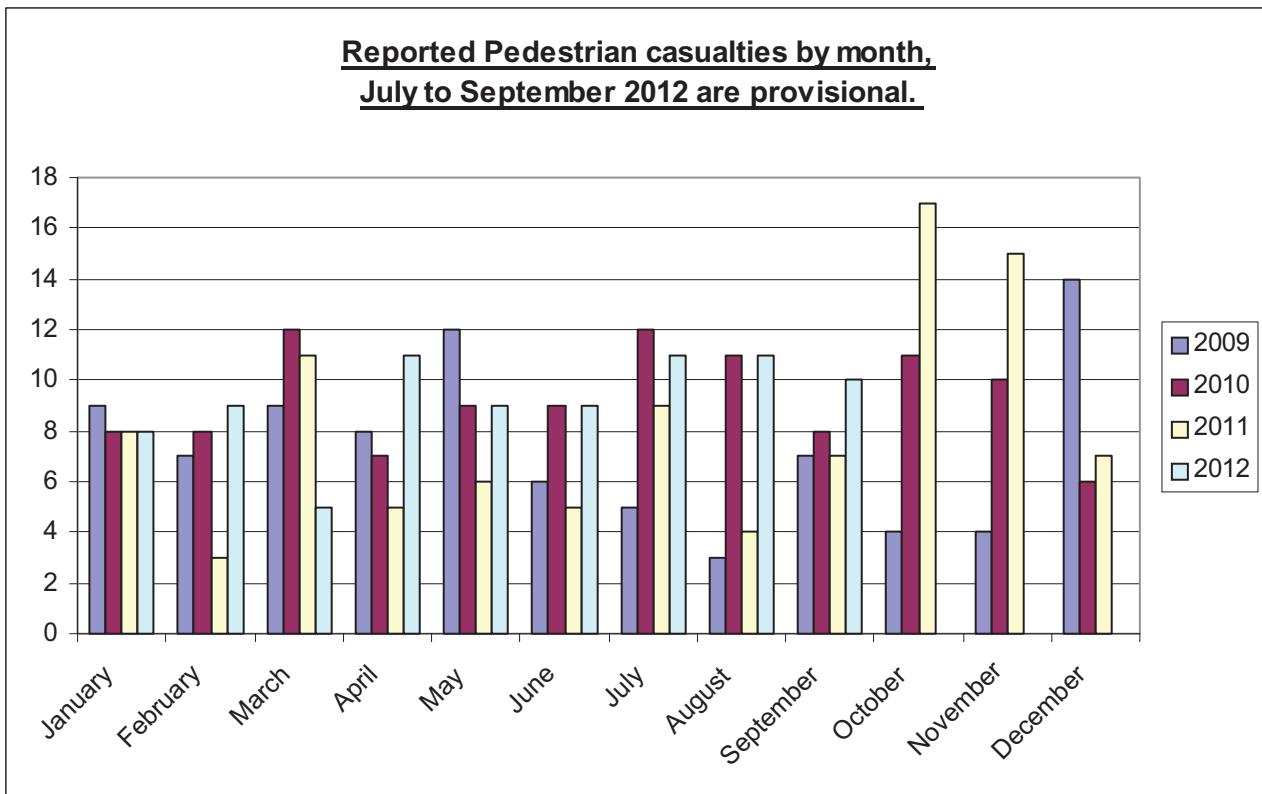


The chart below shows the causation factor and mode responsible for all the Personal Injury Collisions that have occurred in December 2009, 2010 and 2011.

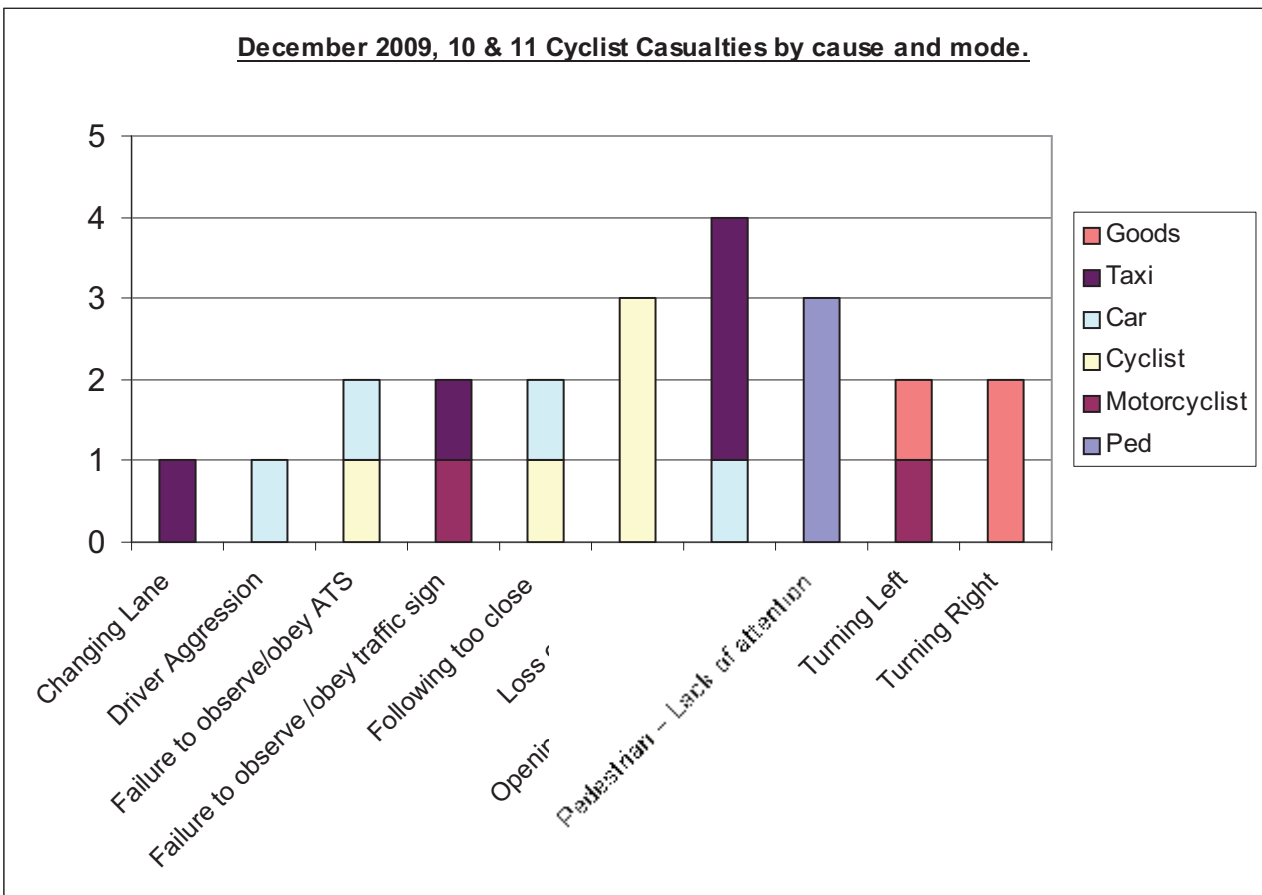
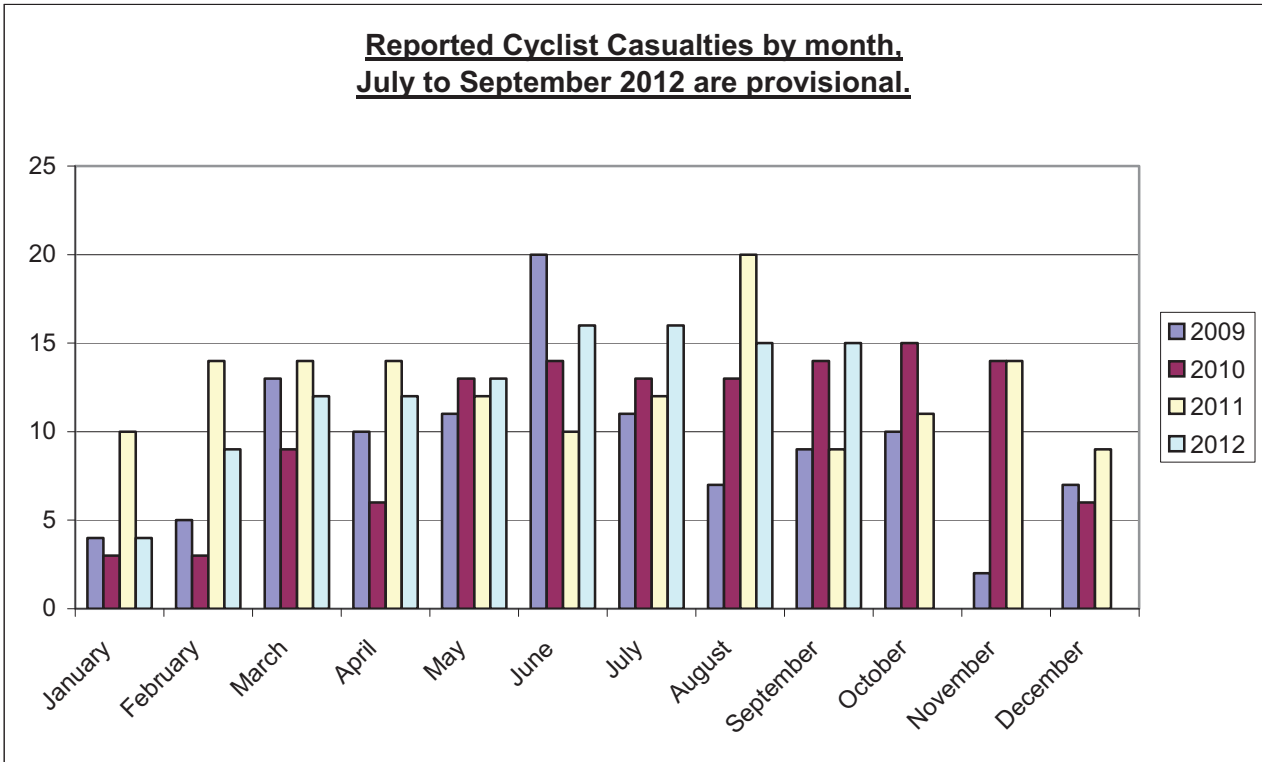
Personal Injury Collision December 2009, 10 & 11 by cause and mode.



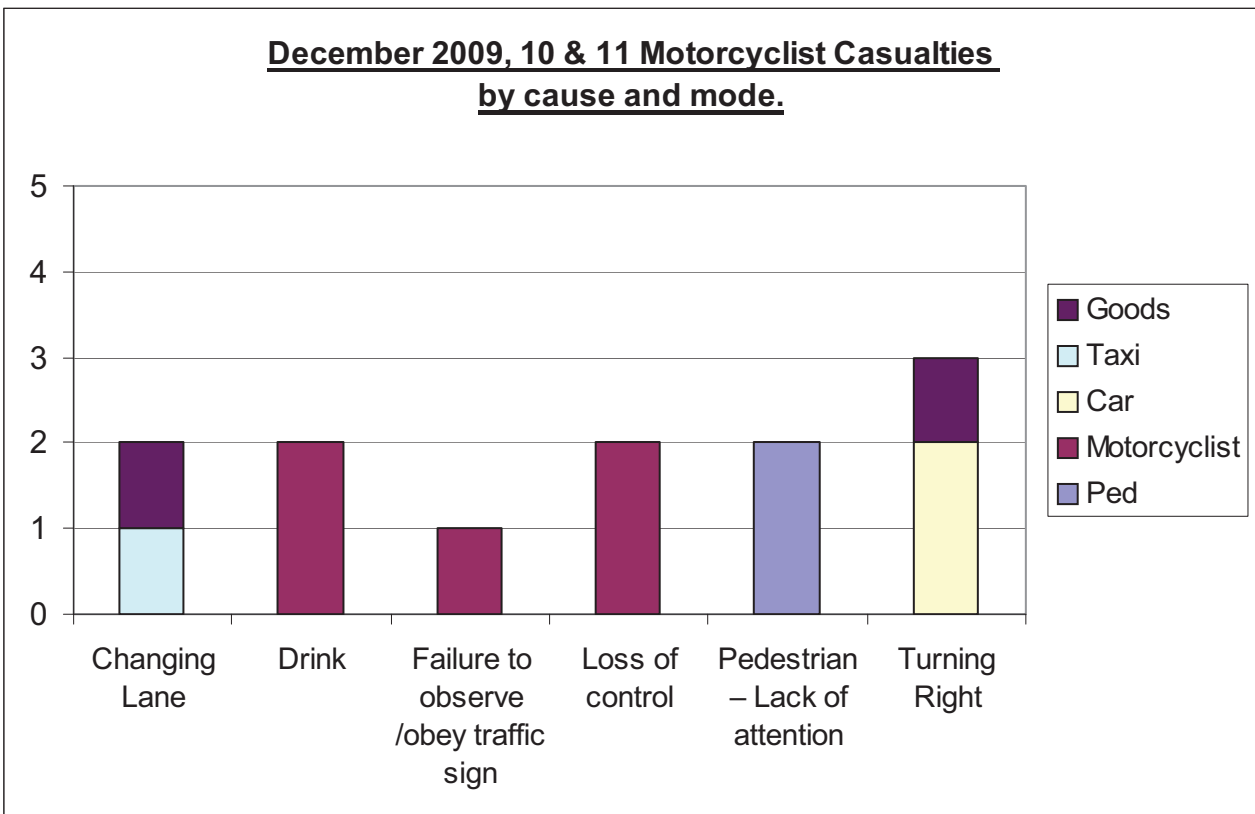
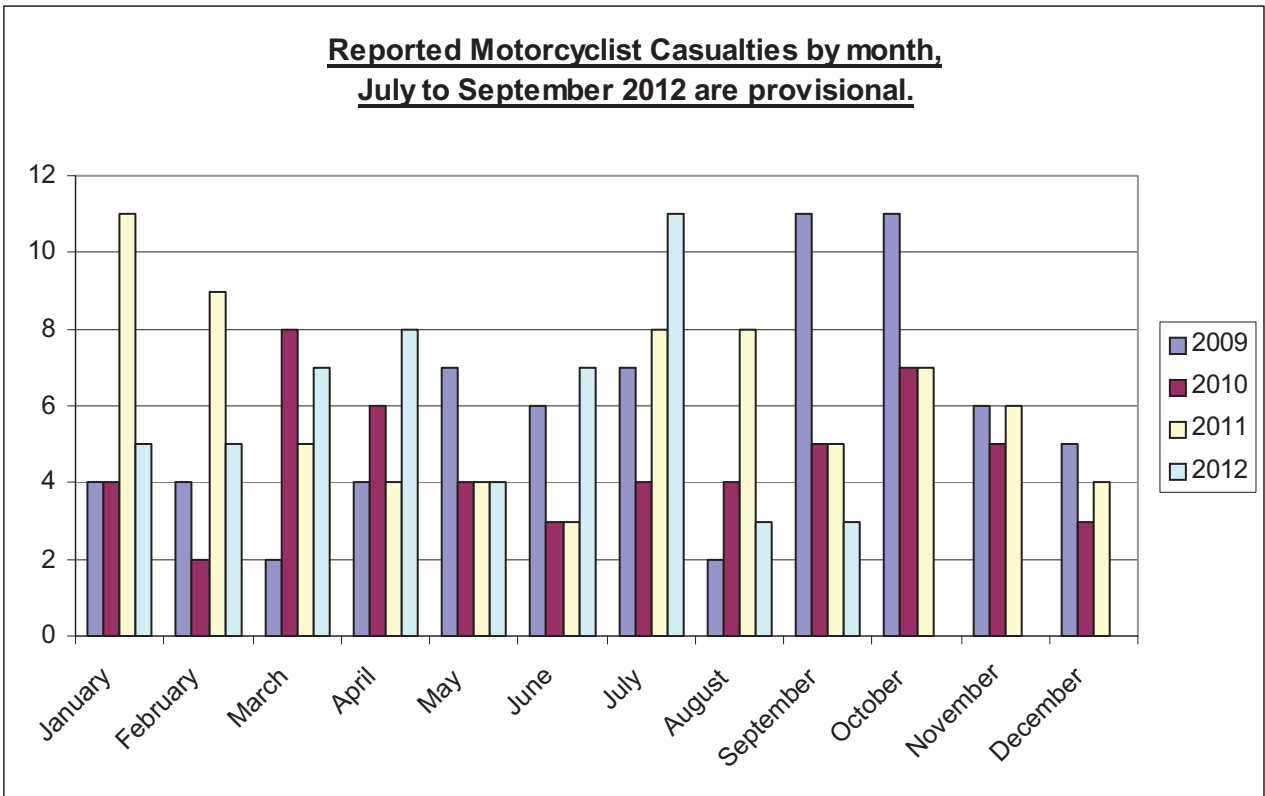
Pedestrian Casualties



Cyclist Casualties



Motorcyclists Casualties



Appendix A

Pedestrian Casualties in December

Locations	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Cause	Mode	Observation.
2009										
Poultry/Old Jewry			8:55					Failure to observe/obey traffic sign	Cyclist	Cyclist rode wrong side of keep left bollard.
West Smithfield/East Poultry Ave				9:30				Pedestrian - Lack of Attention	Pedestrian	Head under umbrella.
Moorgate/Coleman St Buildings					10:59			Pedestrian - Lack of Attention	Pedestrian	Walks in front of Motorcyclist.
Fenchurch St/Aldgate					7:27			Pedestrian - Lack of Attention	Pedestrian	
Fenchurch Place						23:35		Pedestrian - Lack of Attention	Pedestrian	Runs into front of Taxi.
Shoe Lane/St Andrews Hill	13:25							Pedestrian - Lack of Attention	Pedestrian	Walks into front of northbound Taxi.
Ludgate Hill/Fleet Street		23:30						Drink	Pedestrian	Steps in front of bus.
Queen St Place/Upper Thames St		9:58						Pedestrian - Lack of Attention	Pedestrian	Walked in front of northbound Cyclist whilst on phone.
Wormwood St/Bishopsgate		14:15						Other	PSV	Bus collides with Taxi drivers shoulder after disagreement.
Lime St/Leadenhall St	15:10							Reversing	Goods/HGV	
Arthur St/Martin Lane			10:03					Vehicle Defect	Car	Car rolled back onto Pedestrian.
Ludgate Hill/Old Bailey				17:10				Pedestrian - Lack of Attention	Pedestrian	Walked into path of Cyclist.
Leadenhall St/Lime St				8:52				Drink	Pedestrian	Drunk Ped on phone walks in front of Taxi.
Princes St/Bank Junction						11:43		Pedestrian - Lack of Attention	Pedestrian	Walks between stationary vehicles into path of northbound car.
Ludgate Hill/Ludgate Square				13:32				Pedestrian - Lack of Attention	Pedestrian	Pedestrian walks into side of bus.
2010										
Aldgate High Street			22:11					Failure to observe/obey ATS	Car	
Threadneedle St/Bartholomew Lane					18:15			Pedestrian - Lack of Attention	Pedestrian	Stepped in front of bus.
Poultry/Grocers Hall Court							8:30	Pedestrian - Lack of Attention	Pedestrian	Pedestrian whilst crossing turned into path of bus.
Finsbury Circus/London Wall				16:10				Other	Goods/HGV	Lorry rolls back onto driver.
Fleet St/Shoe Lane	2:39							Drink	Pedestrian	Drunk Pedestrian whilst dancing throws himself onto bonnet of passing car.
Wormwood St/Camomile Street			17:05					Loss of control	Motorcyclist	Rider accelerated and lost control, dropped bike which hit Pedestrian. Both injured.
2011										
Threadneedle St/Bishopsgate				18:19				Excessive Speed for Conditions	Goods under 3.5 tons	Mounted the pavement and hit 2 Pedestrians.
Cornhill/Birchin Lane					20:20			Drink	Pedestrian	
Old Broad Street/Liverpool Street				11:40				Pedestrian - Lack of Attention	Pedestrian	

Cannon Street/King William Street				8:50				Pedestrian - Lack of Attention	Pedestrian	
Cheapside/Bread Street	22:00							Pedestrian - Lack of Attention	Pedestrian	
London Bridge/Monument Street				21:40				Pedestrian - Lack of Attention	Pedestrian	Steps off the pavement into motorcyclists path without looking. Both injured.

Cyclist Casualties in December

Locations	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Cause	Mode	Observation
2009										
London Wall/Bishopsgate				08:23				Pedestrian - Lack of Attention	Pedestrian	
Bishopsgate/Wormwood Street					14:58			Turning Left	Motorcyclist	Both move off from red light.
Goswell Rd/Glasshouse Yard				13:00				Loss of control	Cyclist	Hit car.
Queen St Place/Upper Thames St		09:58						Pedestrian - Lack of Attention	Pedestrian	Pedestrian talking on phone.
Old Bailey				21:00				Failure to observe/obey traffic sign	Taxi	Taxi failed to notice road is two way.
Bishopsgate/Camomile Street					20:40			Failure to observe/obey ATS	Cyclist	
King William St/Monument St						11:09		Turning Left	Goods/HGV	Both travelling south.
2010										
Upper Thames St/ Angel Passage						19:13		Opening door of a vehicle	Car	Car parked blocking Cycle lane.
Cannon St/Queen Street					23:53			Pedestrian - Lack of Attention	Pedestrian	Pedestrian not injured.
Queen Victoria St/Puddle Dock					08:05			Failure to observe/obey ATS	Car	
Primrose St/Bishopsgate				00:15				Changing Lane	Taxi	
St Pauls Churchyard/Carter Lane					00:24			Loss of control	Cyclist	Rides into bus.
Moorgate/London Wall		10:40						Following too close	Car	Car shunts into Cyclist at junction.
2011										
Blackfriars Bridge/New Bridge St.				14:15				Opening door of a vehicle	Taxi	
Shoe Lane/St Andrews Street	18:35							Loss of control	Cyclist	
Leadenhall St/St Mary Axe		19:44						Failure to observe/obey traffic sign	Motorcyclist	Disobeyed live Way and crashed into Cyclist. Both injured.
Ludgate Circus/Fleet Street			11:15					Turning Right	Goods/HGV	
Aldersgate St/Beech Street				18:30				Opening door of a vehicle	Taxi	
Holborn Viaduct/Giltspur Street		08:15						Opening door of a vehicle	Taxi	
Fenchurch Street/Rood Lane					18:00			Following too close	Cyclist	
St Pauls Churchyard/Deans Court	11:00							Turning Right	Goods/HGV	
Victoria Emb/New Bridge Street		13:43						Driver aggression	Car	

Motorcyclist Casualties in December

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Cause	Mode	Observation
2009										
Farringdon St/Snow Hill			16:00					Turning Right	Car	Taxi turns right out of SnowHill and collides with northbound Motorcyclist.
Bishopsgate/Liverpool Street		19:55						Drink	Motorcyclist	Collided with Pedestrian who walked off.
Old Broad St/Gt Winchester St		16:59						Pedestrian - Lack of Attention	Pedestrian	Pedestrian ran into road to see street name as they were lost!
Aldersgate St/Beech Street			10:00					Turning Right	Goods/HGV	Turned right and collided with southbound Motorcyclist.
Smithfield St/East Poultry Ave.					11:30			Changing Lane	Taxi	Taxi moves off without looking.
2010										
Moorgate/Kings Arms Yard			16:35					Turning Right	Car	
Holborn/Holborn Circus			17:40					Changing Lane	Goods/HGV	Changed lanes to allow a bus to pull out, but failed to see Motorcycle on offside.
Wormwood St/Camomile St			17:05					Loss of control	Motorcyclist	Rider accelerated and lost control, dropped bike which hit Pedestrian. Both injured.
2011										
Leadenhall St/St Mary Axe		19:44						Failure to observe/obey traffic sign	Motorcyclist	Disobeyed live Way and crashed into Cyclist. Both injured.
London Bridge/Monument Street				21:40				Pedestrian - Lack of Attention	Pedestrian	Pedestrian steps off the pavement into motorcyclists path. Both injured.
Upper Thames St/Suffolk Lane			08:15					Loss of control	Motorcyclist	
King William Street/Arthur Street				00:55				Drink	Motorcyclist	Whilst filtering rode in bollard.

Committee(s): Police	Date(s): 7 th December 2012
Subject: Budget Monitoring Second Quarter 2012/13	Public
Report of: Commissioner of Police POL 80/12	For Information
<p><u>Summary</u></p> <p>This report is presented for the information of Members as to the financial position of the Force at the end of Quarter 2 2012/13.</p> <p>This report advises Members that:</p> <p>At the end of Quarter 2 the Force's net revenue expenditure is £1.2M (5%) under profile. The Force continues to exceed its predictions for the reduction in Police Officer strength, and is also holding staff vacancies in anticipation of redeployments arising from the City First Change Programme. The revenue budget is forecast to under spend by £1.8M at the end of 2012/13.</p> <p>At the end of the second quarter the Force's capital expenditure is £0.3M, the majority of which relates to slippage from projects agreed in 2011/12.</p> <p>Recommendations</p> <p>It is recommended that Members note the contents of this report.</p>	

Main Report

Background

1. A joint report of the Chamberlain and Commissioner of Police on the Revenue and Capital Budgets 2012/13 was presented and agreed by this Committee on 5th December 2011. As part of the agreed financial reporting cycle, financial performance at the end of Quarter 2 is monitored against the agreed Revenue and Capital budget.

Current Position – Revenue

2. Details of revenue expenditure and income against profiled budget as at the end of Quarter 2 are set out in Appendix A.
3. Members will note that the Force’s local risk is £1.2M (5%) under spent.
4. With gross expenditure of £100M there are many variances and explanations within the headline figure, but in broad terms Employee costs are under spent by £1.2M due to a freeze on Police Officer recruitment and the holding of vacancies in anticipation of the redeployment of support staff for the City First Change Programme. Police Officer strength is currently below the prediction for this point in the year, leading to an under spend over and above the vacancy factor included in the budget. This is also the case for support staff.

Table 1: Analysis of Employees - Pay costs

	Budget £M	Forecast £M	Actual £M	Variance £M	% Spent
Police Pay	54.5	27.2	25.4	1.8	93%
Support Staff Pay	20.3	9.8	8.4	1.4	85%
Total	74.8	37.0	33.8	3.2	91%
Vacancy Factor	(3.9)	(2.0)	0.0	(2.0)	0
Total	70.9	35.0	33.8	1.2	97%
Other Pay Costs*	0.8	0.3	0.2	0.1	66%
Total	71.7	35.3	34.0	1.3	96%

* Includes Redundancy Provision and centralised Pension Costs

5. Some of the under spend in pay costs is offset by reduced income in relation to the Economic Crime funding, due to difficulties in the recruitment of staff. The Force can only claim actual expenditure from the Home Office and other funding providers, so any reduction in expenditure results in reduced income.
6. The Force has also decided to return to Reserves a provision for potential costs in relation to the lack of charging by the Metropolitan Police for Metnet, of £0.3M.
7. The Force is currently forecasting an under spend at year end of £1.8M (3%). The forecast assumes that pay under spends continue to exceed expectation, in line with the rate of leavers so far this year.
8. At the end of the last quarter it was reported that the Force had an over spend to budget. This was due to difficulties in recording policing activity

to substantiate the claiming of the Dedicated Security Posts (DSP) grant. These difficulties have now been resolved. At the end of quarter 2, the Force is recording below the required hours, but is putting in place a plan to ensure the full annual requirement is fulfilled by year end. Nevertheless, there still remains a risk that insufficient hours will be performed to claim the full grant, depending on operational requirements. To mitigate this risk, performance is reported monthly to the Force's Performance Management Group and a quarterly return is submitted to the Chamberlain's Department.

Current Position – Capital

9. Details of Capital Expenditure to date are set out in Appendix B.
10. Capital expenditure to date is £0.3M against a total budget of £1.1M. Projects totalling £0.4M have been agreed in this financial year, and projects totalling £0.2M have slipped from 2011/12, giving a total approved Capital Programme of £0.6M. A number of projects are due for approval at the Force's Senior Management Board meeting, in order to spend the full Home Office grant for 2012/13.
11. There is therefore a risk that the Force will not spend the full Home Office Capital Grant this financial year. The Force is consulting with the Home Office as to whether the carry forward of unspent Capital Grant allowed at the end of 2011/12 will be repeated for 2012/13. If so, any savings will supplement the Capital Programme for 2013/14.

Consultation

12. The Chamberlain has been consulted in the preparation of this report.

Conclusion

13. The Force Revenue budget is under spent by £1.2M as at the end of Quarter 2. Capital expenditure is £0.3M to date.

Appendices

Appendix A – Revenue Budget Monitoring – Position as at 30 September 2012.

Appendix B – Capital Programme Monitoring – Position at 30 September 2012.

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City of London Police								
REVENUE BUDGET MONITORING								
Position at 30 September 2012						Forecast Outturn		
Forcewide	Annual Budget (£M)	Forecast (£M)	Actual (£M)	Variance (£M)	% Spent	Forecast OutTurn (£M)	Forecast Variance (£M)	Forecast Spend v Budget %
Expenditure								
Employees - Pay	71.7	35.3	34.0	1.3	96%	70.0	1.7	98%
Employees - Other	2.6	1.4	1.4	(0.0)	103%	2.6	(0)	102%
Premises	4.1	2.4	2.2	0.2	91%	3.9	0.2	95%
Transport	2.3	1.0	1.0	0.1	93%	2.2	0.1	97%
Supplies and Services	18.2	4.6	4.2	0.4	91%	17.9	0.2	99%
Other Expenses	1.3	0.4	0.4	0.0	90%	1.2	0.0	97%
Total Expenditure	100.1	45.1	43.1	2.0	96%	97.9	2.2	98%
Income	(40.8)	(23.8)	(23.0)	(0.8)	97%	(40)	(0)	99%
Total Net Expenditure/(Income)	59.4	21.3	20.1	1.2	95%	57.6	1.8	97%

City of London Police				
CAPITAL PROGRAMME MONITORING - Position at 30 September 2012				
Scheme	Original	Latest Budget	Committed/	
	Programme to Police Cttee		Spent	Balance
<u>Slippage from 2011-12</u>				
Business Continuity	0	1,150	1,150	0
Vehicle Replacement 2011/12	0	26,455	26,459	(4)
Airwave Radios in Vehicles	0	33,000	33,606	(606)
NSPIS Custody and Case Prep Upgrade	0	160,000	160,785	(785)
Interview Recording	0	31,000	20,630	10,370
<u>2012-13 Programme</u>				
ANPR Back Office Upgrade	250,000	98,000	0	98,000
IT Infrastructure Refresh	0	231,000	0	231,000
HOLMES 3 Upgrade	0	52,245	52,065	180
Vehicle Replacement 2012/13	250,000	0	0	0
Crime Recording and Intelligence System	300,000	0	0	0
Control Room Refurbishment	200,000	0	0	0
Unidentified Schemes	0	471,888	0	471,888
	1,000,000	1,104,738	294,695	810,043
Funded by				
Home Office Capital Grant	(1,000,000)	(935,613)		
Home Office Capital Grant (rolled forward from 2011/12)		(15,125)		
NPIA Custody & Case Prep Grant		(154,000)		
	(1,000,000)	(1,104,738)		

Agenda Item 13a

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of the Local Government Act 1972.

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Agenda Item 13b

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Agenda Item 13c

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Agenda Item 15

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Agenda Item 16

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